

CENTRAL BAPTIST COLLEGE

2009~2011

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Challenging, Engaging, Inspiring



The College is approved by the Arkansas Department of Higher Education and holds membership in Arkansas' Independent Colleges and Universities, the National Association of Independent Colleges and Universities, and the National Christian College Athletic Association.

Information in this catalog, as in other informational literature issued by the College, is subject to change without notice and does not constitute a contract between Central Baptist College and a student or applicant for admission.

NONDISCRIMINATION STATEMENT

Central Baptist College is committed to providing equal opportunity for all persons and will not discriminate in regard to admissions, programs, or any other educational function and service on the basis of race, color, creed, national origin, sex, age, religion, or disability toward any person who meets the College's admission criteria and is willing to abide by the College's standard of conduct. In employment, including hiring and other conditions of employment, Central Baptist College will not discriminate on the basis of race, color, creed, national origin, sex, age, or disability. The College may, under federal guidelines, discriminate regarding religion in compliance with basic tenets of Baptist Missionary Association of Arkansas doctrine in employment practices. Therefore, Central Baptist College follows the principle of affirmative action and operates within the regulation of Title IX of the Educational Amendments of 1972, as amended, and other federal law prohibiting discrimination.

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Section I: Introduction...

Thank you for choosing Central Baptist College. I want to personally welcome you to a family of administration, faculty, staff and students who are committed to your success.

Central is growing in enrollment, increasing in academic offerings and constantly searching for ways to better meet the needs of our students. In fact, students are the focus of all of our efforts at Central Baptist College.

We are blessed to be located in one of the most progressive and fastest growing cities in Arkansas. Conway is home to three colleges, a thriving business community, scenic lakes and parks and a vibrant community with endless opportunities for culture, recreation and shopping. Conway has the energy of a big city while it maintains its small-town quality of life that is simply second to none. You will love it here!



Sincerely,

A handwritten signature in black ink, which appears to read "Terry Kimbrow". The signature is fluid and cursive.

Terry Kimbrow
President

Central's History

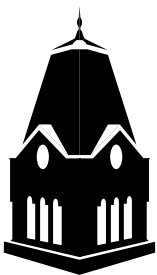
As a result of action taken by the Arkansas Missionary Baptist Association at its organizational meeting in Little Rock, Arkansas, November 14-15, 1950, a committee began investigating proposals for a permanent location for a college to be founded by the Association. The school was established as the Arkansas Baptist Extension School in Little Rock at that time.

At the Association's next session (Warren, Arkansas, November 13-14, 1951), the committee recommended the purchase of the former Central College in Conway, Arkansas, where a junior college would be opened in September 1952. The recommendation was unanimously adopted by the messengers from the cooperating churches, and a fund raising campaign was opened at that session. At the end of the campaign (September 1, 1952), title to the property was acquired by the trustees of the churches of the Arkansas Missionary Baptist Association; and the College was opened under the name of Conway Baptist College the same month.

The school's name was changed to Central Baptist College in 1962 to reflect its evolving mission.

During its short history, Central has experienced considerable change. Since 1952 enrollment has grown from a dozen students to more than 500. The faculty has increased from five to approximately fifty, and library holdings have multiplied dramatically. Even with the razing of historic Old Main in 1984, the number of campus buildings has more than doubled.

Central Baptist College remains a college committed to excellence in Christian higher education. From its inception, Central has offered outstanding instruction in the area of religion, and Central has added four-year degree programs in other disciplines as well.



CENTRAL
BAPTIST COLLEGE

Central's Mission and Purposes

Central Baptist College, a community of learners dedicated to the integration of Christian faith and academic excellence, exists to instill in our students a commitment to lifelong learning, spiritual development and service to God, through a program characterized by academic rigor, practical experience, and spiritual direction in a Christ focused environment.

Purposes:

1. To create an environment that fosters understanding, appreciation and a love for God's word.
2. To create a campus community that supports students and faculty in the acquisition of knowledge.
3. To create excellent programs of study that challenge students and provide practical experience in the chosen discipline.
4. To create an understanding among faculty and students of the need for lifelong learning.
5. To create opportunities for spiritual growth and service to God.

The following statements explain the mission of the institution:

Central Baptist College—An educational institution owned and operated by the churches of the Baptist Missionary of Arkansas. "Baptist" is our denominational perspective. "College" represents our purpose in Christian higher education.

a community—There are many components of Christian higher education, which include students, educators, churches, and others who form a network of active . . .

learners—those who strive for greater knowledge and understanding of God, the world, and themselves.

dedicated to the integration—A commitment to understanding the conjunctions that exist in knowledge and faith.

of Christian faith—The foundation of our faith and practice which is in God's Word.

and academic excellence—Promoting the goal of seeking truth and discovery in the arts, science, and religion.

exists—our purpose for being.

to instill—Imparting in such a way that there are lasting benefits.

in our students—The reason for our existence.

a commitment to lifelong learning—The first identifiable reason for our existence—to develop a love of learning that will go beyond the classroom into life.

spiritual development—Another reason for our existence—to go beyond normal educational goals of just educating the mind, but rather enhancing a person's spiritual life in his or her walk with God.

and service to God—The practical reason for our existence—to bring the connection between body, mind, and spirit into everyday life.

through—the means and methods by which our goals are achieved.

a program—The design by which all educational objectives are met.

characterized by academic rigor—Descriptive of our programs which demand integrity, discipline, and hard work.

practical experience—Descriptive of our programs which integrate the classroom and life experiences.

and spiritual direction—Descriptive of our programs which incorporate Biblical truths in all aspects of the educational experience.

in a Christ focused environment.—The complete educational experience forged in the proper setting fostering diversity, personal worth, and enlightenment.

Central's Philosophy

The thrust of present-day educational philosophy is education of the whole person. A learned individual has achieved physical, mental, social, and spiritual maturity. Central Baptist College accepts that philosophy, but it holds to the conviction that spiritual development should be given much more attention than it receives in many institutions of higher learning. We believe that spiritual experiences and attitudes can markedly affect physical, mental and social development and that faith is necessary to meet daily experiences and responsibilities.

Students dedicated to Christian principles as well as to academic excellence should consider Central Baptist College.

Section II: General Information...

About the College

Central Baptist College is located in the heart of the city of Conway, Arkansas, a growing community with a population of approximately 55,000. With two other higher education institutions, and Little Rock only thirty miles away, Conway residents enjoy cultural and metropolitan advantages as well as the peace and security of a small town. Located only a few blocks from the Faulkner County courthouse, the campus of Central Baptist College covers eleven beautiful acres, embellished with trees, flowers and walkways.

Accreditation and Affiliations

Six regional agencies provide institutional accreditation on a geographical basis: Middle States, New England, North Central, Northwest, Southern, and Western. These agencies strive to encourage progress and quality in higher education. Central Baptist College is regionally accredited by The Higher Learning Commission, a commission of the North Central Association of Colleges and Schools.

College Calendar

The academic year consists of a fall and a spring semester. The duration of each semester is 16 weeks. A listing of important dates may be obtained from the Registrar.

In addition, Central offers regular and intensive summer sessions. The duration of these summer sessions ranges from 5-10 weeks.

Religious Culture

Christian education constitutes the heart of Central Baptist College. To exclude this feature of instruction would eliminate the reason for the existence of the school.

The following regulations have been developed to assist students in enhancing their religious culture:

1. Students must attend chapel services, unless exempted.

2. Bible courses are required each semester until nine hours of Bible or Theology have been completed. Note: students may elect not to take a Bible course in the third semester if BIB 1300 and 1301 have been completed successfully.
3. Students are encouraged to attend worship services in a local church.
4. Students are encouraged to read the Bible and have a brief prayer or devotional time daily.
5. Student organizations whose principles or conduct is contrary to Christian ethics are not allowed.

Location

Central Baptist College is located in the heart of Conway and very near to Lake Conway, Beaverfork Lake, Pickles Gap Settlement, Toad Suck Lock and Dam, Toad Suck Park, Woolly Hollow State Park, and a number of other recreational areas.

In typical college-town fashion, every well-known food chain has built a restaurant in the city, and many local specialty shops cater to a variety of tastes. For families, Conway offers an excellent school system, a modern well-staffed regional hospital, churches, businesses, and industries.



Campus Facilities

Administration Building

Visitors enter the Administration Building through a mall adjoining the J.E. Cobb Library. From there they have direct access to the offices of the President, Alumni Affairs, Financial Affairs, Academic Affairs, and the Registrar.

J.E. Cobb Memorial Library

The library provides a pleasant atmosphere where students may study comfortably. Open shelving and study carrels permit freedom for research and study. A computer lab and Smart classroom are provided. Holdings include books, periodicals, databases, tapes, compact discs, videos, and microform resources.

Harold E. Cooper Educational Complex

The Cooper Complex is the main educational building on the campus. In addition to an auditorium and worship center, the building houses seven departments including Bible, fine arts, behavioral science, humanities, mathematics & science, business, and PACE. The building also houses two computer labs, two biology labs, two chemistry labs, and a science research lab.

Burgess Auditorium

Located within the Cooper Complex, this auditorium seats approximately 550 people. Special events, musical performances, drama, and concerts are often held in the Burgess Auditorium.

Toland Worship Center

The Toland Worship Center hosts Bible conference, revivals, and recitals. It is open daily for students who seek a quiet place to pray and read the Bible.

Mabee Student Services Complex

Located in the center of the campus, the Mabee Student Services Complex is truly the center of campus life. The complex houses the offices of student services, financial aid, admissions, institutional advancement, bookstore, post office, Mustang Grill, and dining services. The student lounge, game room, snack bar, and community meeting room provide space for extracurricular activities and leisure time, as well as serving the community.

A.R. Reddin Fieldhouse

This building provides space for physical education classes and intramural sports. The Reddin Fieldhouse is also home to the CBC Mustangs, the College's highly competitive basketball and volleyball teams. The building will soon contain a fitness center for students, faculty, and staff.

Residence Halls

Student residences include Bruce Hall for women and Williams Hall for men. Approximately one-half of Central's students reside in campus housing, creating a familial bond among students, staff, and faculty members.

Section III: Campus Life...

Christian Focus

Central assumes that when students enroll at the College they want to grow in their understanding and practice of Christian principles. Opportunities for spiritual development are available and religious activities of both curricular and extracurricular natures abound on the campus. Weekly chapel and regular Bible classes are just a few of the opportunities for personal enrichment.

Central is for students who are sensitive to the principles for Christian living found in Scripture. The College has, therefore, established specific guidelines for the conduct of faculty, staff, and students. General regulations concerning student conduct further the aims of Central Baptist College in promoting Christian growth and Christian standards of life. Central students are expected to behave as responsible citizens in a Christian community. They are expected to refrain from alcoholic beverages, illegal drugs, sexual misconduct and any form of entertainment that is morally degrading. Students are expected to demonstrate a respect for oneself and the rights and property of others, both within and outside of the college community.

Central does not presume to be a censoring agency for all activities, but it does expect tangible evidence of maturing Christian convictions and discerning judgment. The College reserves the right to dismiss a student whenever, in its judgment, the welfare of the institution requires such action.

Specific rules and regulations which promote Christian living and growth are found in the *Student Handbook*, which can be viewed at www.cbc.edu or ask Student Services for a copy. All students are required to read and follow standards as set forth in that document. Penalties for failure to comply are outlined in the *Student Handbook* along with student grievance procedures.

Chapel

The College considers chapel a part of a student's educational experience and a part of the education of the whole person. The period between 1:00-1:50 pm on Wednesdays is reserved for chapel. Chapel should take the same priority as a class period in a student's schedule. Programs are designed to deepen students' spiritual lives, to broaden their cultural appreciation, and to promote awareness of Central activities.

All students taking 12 or more hours are required to attend and to remain for the entire service. Requests for chapel exemptions may be submitted to the Director of Student Life. Chapel services are provided to promote the Christian ideals of Central Baptist College and personal spiritual growth through testimony, preaching, and music. Each chapel service is designed to glorify God, foster the Christian community, and provide biblical direction for daily living.

New Student Orientation

Students entering Central Baptist College for the first time will have the opportunity to participate in new student orientation. The goal of orientation is to make the transition from high school to college, or from one college to another, as easy a transition as possible. Orientation will acquaint students with their peers, college policies, registration, and those things they will want and need to know about college life. Orientation programs include Summer Orientation and Priority Registration, Welcome Week, and CBC 1201. Information about these programs is mailed to all incoming students or is available from the Vice President for Student Services.

Personal Assistance

At some time in a student's college career, he or she may encounter problems of a spiritual, personal, social, financial, or academic nature that the student does not feel equipped to handle alone. Central wants to help.

Spiritual, personal, and social problems: All Central administrators and faculty stand ready to help with student problems. The Resident Assistants, Resident Directors, and Director of Student Life are prepared to assist students and can refer them to the proper person or department for help or more information. CBC offers professional counseling services through a licensed counselor. Some student issues may extend beyond those that CBC employees are comfortable with handling. In such a case, a referral to the appropriate agency will be made.

In addition to these services, administration and faculty members are available to speak to students regarding individual needs.

Housing Regulations

Students must live on campus unless they are married, over 21 years old, have completed 60 hours, or living with parents, guardians, or relatives. Relatives are defined as parents, maternal or paternal grandparents, parent's siblings, or a brother or sister over 21 years old.

Rooms cannot be assigned until a \$100 security deposit is paid and a one-year housing contract is signed. Full contract terms and conditions may be found at www.cbc.edu or in hard copy from the Director of Student Life's Office.

Residence hall rooms are checked by the Resident Director and Resident Assistants and should be kept neat and clean. The students who occupy the room are directly responsible for the furnishings, damages and activities that might occur. The College reserves the right to enter and inspect College-owned property for fire and/or health hazards, maintenance purposes, cleanliness, or for just cause if evidence suggests violation of College policies.

Room damage charges may be assessed as they occur or when the student officially checks out of College housing. Damage to other College property, including equipment, will be assessed against students who are responsible at the cost of repairs or replacement.

Each student is provided a key to his/her assigned room and an access card to his/her residence hall. Students are encouraged to keep their rooms locked. Students should not leave money or valuables in their rooms. The College cannot assume responsibility for valuables or money lost or stolen.

The College has no space for summer storage. Removal of personal property from College housing is the responsibility of the individual. The College does not carry fire, theft, or damage insurance on the personal property of students.

Operation of Motor Vehicles

The College considers the possession and operation of motor vehicles on campus to be a privilege subject to regulation; therefore, all vehicles must be registered with the Business Office at the beginning of the semester. Any automobile parked on the campus must have a Central Baptist College parking permit attached to it. Parking permits are valid for one academic year and summer terms.

Students are expected to observe all traffic and parking regulations. Fines imposed for violation of these regulations must be paid promptly. Outstanding traffic violations may result in severe penalties, including forfeiture of driving privileges on the campus, a hold on grades, and/or a doubling of imposed fines.

Student Activities & Organizations

Alpha Chi

Membership in the Alpha Chi National College Honor Scholarship Society is the highest academic award bestowed by Central Baptist College. Membership is open to the top 10 percent of the junior and senior classes.

Athletics

Central recognizes the value of wholesome athletic and recreational activity. Both intercollegiate and intramural athletics are a part of the campus program. The institution participates in the following intercollegiate athletic programs: men's basketball, baseball, golf, cross country, and soccer; women's basketball, volleyball, fast-pitch softball, cross country, and soccer.

Campus Activities Board

The Central Baptist College Campus Activities Board (CAB) strives to engage the college community by developing programs that entertain, educate, and enrich the spiritual and social lives of students. Members are committed to providing a variety of recreational activities in a welcoming environment, are given the opportunity to achieve personal growth, develop leadership skills, and build new relationships.

Central Singers

This group of student musicians is very involved in student recruiting and public relations for Central Baptist College. Membership in the Central Singers is by audition.

College Choir

The choir presents concerts throughout Arkansas and the region of southern states, performing at churches and schools, with a repertoire of contemporary and traditional sacred music. Membership in the College Choir is by audition and space available.

College Republicans

Organized in 1989, this organization endeavors to make students aware of their obligations to participate in the political system of our country. Membership is open to all Central Baptist College students. Meetings are held bi-monthly.

Handbells

Membership in the Handbell Choir is by audition and space available.

Ministers' Association

Commonly referred to as "MA's," this group was organized in 1953 for the purpose of providing fellowship, inspiration, encouragement and opportunities for ministry. Membership is composed of ministerial students and faculty. Bi-monthly meetings are held at announced times, usually the first, third, and fifth Thursday of each month at X-period.

Pi Lambda

Pi Lambda is a student service organization established in 2007 to provide opportunities for service and to encourage a lifestyle of service among students at CBC. Their motto is James 1:22, "Be doers of the word and not hearers only, deceiving yourselves." Pi Lambda is open to all students who are interested in putting their faith into practice by serving others.

School Publications

The Department of Literature and Language Arts produces a student newspaper and an annual yearbook. Student Services provides a newsletter and a monthly activities calendar.

Student Men's Organization (SMO)

All male Central Baptist College students who maintain their residence in Williams Hall are members of SMO. SMO provides fellowship and opportunities to serve in community projects and joins forces with SWO to plan the monthly vesper services. SMO is also responsible for Spring Fling.

Student Women's Organization (SWO)

All women living on campus are members of SWO. Harvest Party is the main activity of this organization. SWO works with SMO to host the monthly vesper services.



Section IV: Financial Information...

Financial Policies

Attending Central is an investment in one's professional and personal future. The cost of training at this institution is several times what students are asked to pay. This is made possible by the generosity of the Baptist Missionary Association of Arkansas, churches of like faith in other states, hundreds of friends of the institution, and the sacrificial service of the administration and faculty of the College.

All students are therefore expected to make arrangements to pay tuition, fees, and room and board before the first day of class. Students who do not make arrangements will not be permitted to enroll in classes, live in college housing, or eat in the cafeteria.

Students are also required to satisfy financial obligations before they are permitted to obtain a grade report or receive a transcript from the college.

Tuition (per semester)

Tuition cost for students enrolling in 5 or more hours in the 2009-2010 academic year is \$305 per credit hour. Tuition for 1-4 hours is \$205 per credit hour.

Application Fee

A one-time, non-refundable application fee of \$25 is charged to cover the cost of processing the application and establishing a personal file. This is a fee, not a deposit on other accounts, and must accompany the application.

Room Reservation Deposit

An advance room reservation deposit of \$100 is required of all new students planning to live in the residence halls. Room deposits are refundable if check-out procedures are followed.

Room and Board

The room and board option costs \$2,750 per semester. A limited number of private rooms are available in both residence halls at an additional cost of \$500 per semester. Board includes a 19 meal plan. All students living in the residence halls will be charged for room and board. The campus dining facility is closed during all scheduled college holidays.

Audit Charges

Students who audit courses are charged 50% of the regular tuition. Senior Citizens, who are age 65 or older, may audit classes without paying tuition. In order for this tuition waiver to be granted, there must be a seat available, and the student must pay any applicable course fees and buy books and class notes from the campus bookstore.

Refund Policy

A student's application may be voided by the college if the student cancels in writing within five business days of submitting the application. All money collected by the school may be refunded, except the application fee, whether or not the student has registered for classes. An applicant not accepted by the college shall be entitled to a full refund of all money paid, with the exception of the non-refundable application fee.

If the student withdraws by the end of the last day of registration, the student is entitled to a full refund of 100% of tuition billed. All fees billed are not refunded.

If the student withdraws by the end of the day the second Friday after registration, the student is entitled to a refund of 75% of tuition billed.

If the student withdraws by the end of the day the fourth Friday after registration, the student is entitled to a refund of 50% of tuition billed. Students withdrawing after this date will not receive a refund.

Refund Policy for Students Called to Active Military Service

Students who withdraw from Central Baptist College as a result of being called to active duty in the military service of the United States or the Arkansas National Guard will have their charges adjusted in the following manner. All tuition and fees collected in advance will be refunded to these students. All charges for tuition and fees will be reversed. A copy of the military orders must be submitted to obtain any charge reversal or refund.

Supplies

Books and supplies for each student average \$550 per semester.

Fees Per Semester

Academic Enrichment Fee	\$ 50
Access Fee	\$ 30
Activity Fee	\$100
Assessment Fee	\$ 25
Athletic Fee	\$ 10
Health Services Fee	\$ 35
Orientation Fee (New Students)	\$ 50
Parking Fee	\$ 30
Technology Fee	\$150

Course Fees Per Semester

Accompanist (1 Credit Hour)	\$ 50
Accompanist (2 Credit Hours)	\$100
Art Lab	\$ 20
Choir	\$ 75
Bowling	\$ 35
Golf	\$ 35
Music Lab	\$ 30
Music Practice Room	\$ 15
Private Music (Per Credit Hour)	\$ 80
Racquetball	\$ 35
Recital Fee	\$ 15
Science Lab (Micro & A&P)	\$ 50
Science Lab (All Other Labs)	\$ 40

Important Notice

All announcements in this catalog regarding regulations and expenses are based on current conditions and are subject to change without notice.

Current cost information can be obtained from the Vice President for Financial Affairs.

Financial Aid

Central Baptist College is committed to the principle that no student should be denied a Christian education because of financial limitations. Therefore, the institution makes every reasonable effort to assist students in obtaining any assistance for which they qualify. All scholarships are subject to the approval of the Scholarship Committee. Students may receive only one institutionally funded scholarship per semester. Specific information concerning application procedures can be obtained from the Financial Aid Office.

Academic Scholarships

To be considered for an academic scholarship, the student must meet the minimum general criteria, pay the application fee, submit an application for admission, and present an ACT score and a six-semester high school transcript. All scholarships are contingent upon admission to the college. Disciplinary probation, suspension, or dismissal automatically disqualifies a student for a scholarship or discount. Unless otherwise stated, the minimum GPA for all institutional scholarships, including endowed scholarships, is 2.50.

All students who have met the abovementioned requirements and have an ACT score of at least 19 and cumulative GPA of at least 2.5 will be considered for academic scholarships. Scholarships are awarded on a ranking system set by the Scholarship Committee of the college. For questions or more information, call Admissions.

Deadlines: February 15; March 15

If money is available after these dates, scholarships will be awarded on a rolling basis.

Arkansas Academic Challenge Scholarship

The AACCS is designed to help students attend an Arkansas college or university. To qualify for an AACCS, students must have maintained a minimum grade point average and scored a certain level on their ACT. There are also financial requirements, and students must certify themselves to be drug-free. For information on the AACCS, contact the Arkansas Department of Higher Education at 1-800-547-8839.

Athletic Scholarships

Athletic scholarships are available to qualified athletes. All athletic scholarships are based on availability and tryouts. Contact the Athletic Department for more information.

Endowed Scholarships

A complete list of endowed scholarships can be found at www.cbc.edu.

Military Aid

Central Baptist College meets requirements for training degree seeking students under the various chapters of the Veterans Administration's programs. Students applying for aid from the Veterans Administration programs should contact the Regional Office of the United States Department of Veterans Affairs. The Registrar's office provides enrollment certification information and application forms. However, counseling and advising on eligibility issues are provided by the Department of Veterans Affairs. Students who wish to be certified for military benefits should complete a Veterans Information sheet in the Registrar's office. It is the sole responsibility of the student to complete and submit all required documentation before enrollment can be certified for benefits.

Central Baptist College has partnered with the Arkansas National Guard to provide a 25% tuition discount for guard members who do not have 100% tuition assistance.

Ministry Discount (BMA)

A discount of **fifty percent** of the cost of tuition is offered to BMA preachers, their wives, and children under the age of twenty-four who remain members of the father's household. The discount applies to students who enroll in a Central Baptist College traditional degree program. In reference to children of BMA preachers, the student must also remain a *qualified dependent of his/her parents for the time he/she is receiving the discount.

To be awarded the minister's discount, students must submit the following to the Financial Aid Office:

1. A copy of either a license or a certificate of ordination;
2. If not yet licensed or ordained, a letter from the Senior Pastor confirming the student's call to the preaching ministry will be considered;
3. *A copy of the father's previous year's tax return to verify dependency status (If applicable);
4. A Minister's Discount Application.

The deadline to have all paperwork submitted is the late registration deadline of each semester.

To retain the minister's discount after the initial semester, students must earn at least five credit hours per semester with a cumulative grade point average of 2.50, meet chapel attendance requirements, and follow Central Baptist College policies and procedures as defined in the Student Handbook. Students who are licensed or ordained preachers must maintain membership in the Minister's Association and pay yearly membership dues.

Applications will be reviewed and awarded by the CBC Scholarship Committee. Minister's Discounts are awarded on a yearly basis.

Ministry Discount (SBC & ABA)

A discount of **forty percent** of the cost of tuition is offered to SBC and ABA preachers, their wives, and children under the age of twenty-four who remain members of the father's household. The discount applies to students who enroll in a Central Baptist College traditional degree program. In reference to children of SBC/ABA preachers, the student must also remain a *qualified dependent of his/her parents for the time he/she is receiving the discount.

To be awarded the minister's discount, students must submit the following to the Financial Aid Office:

1. A copy of either a license or a certificate of ordination;
2. If not yet licensed or ordained, a letter from the Senior Pastor confirming the student's call to the preaching ministry will be considered;
3. *A copy of the father's previous year's tax return to verify dependency status (If applicable);
4. A Minister's Discount Application.

The deadline to have all paperwork submitted is the late registration deadline of each semester.

To retain the minister's discount after the initial semester, students must earn at least five credit hours per semester with a cumulative grade point average of 2.50, meet chapel attendance requirements, and follow Central Baptist College policies and procedures as defined in the Student Handbook. Students who are licensed or ordained preachers must maintain membership in the Minister's Association and pay yearly membership dues.

Applications will be reviewed and awarded by the CBC Scholarship Committee. Minister's Discounts are awarded on a yearly basis.

Music Scholarships

Music scholarships are available to music, church music majors, and other qualified musicians. All music scholarships are based on availability, strict audition, and Christian testimony. Contact the Music Department for more information.

Pell Grant

Pell Grants are available to students who qualify. The amount of the grant varies according to the level of the family income, the number of dependents in the family, and other factors. Application forms are available online at www.fafsa.ed.gov. The FAFSA should be submitted at least six weeks prior to the expected date of enrollment for financial aid to be in place for the semester.

Religious Education Discount

The Bible department may award one religious education discount per year for each of the following majors: religious education, missions, and youth ministry. Junior and senior students who major in these programs are eligible to apply. The discount is for one year only; however, it can be renewed if the applicant is selected by the Bible department to receive it for another year.

The discount value is fifty percent of the cost of tuition. A cumulative grade point average of 2.5 is required to maintain the scholarship.

SSL and PLUS

Stafford Student Loans and Parent Loans for Undergraduate Students are available to qualified students. Additional information may be obtained through the Financial Aid Office. Applications are available at www.cbc.edu.

Workforce Improvement Grant

The Workforce Improvement Grant is available to qualified Arkansas resident students. Application forms are included with the Pell Grant application.

Work-Study

The federal work-study program is also available to those students who qualify. For further information, contact the Financial Aid Office.

Student Financial Satisfactory Academic Progress Policy

Federal and State regulations require all schools participating in state and federal financial aid programs to have a Standard of Satisfactory Academic Progress (SAP). The standard will be applied to all applicants and recipients of financial aid as a determination of eligibility. These standards are applicable to all students whether they are eligible for the Title IV funding or not. This standard assesses academic progress for classes taken at Central Baptist College only and requires a quantitative AND a qualitative measurement.

Quantitative Requirement

1. Federal regulation states that the maximum allowable time frame to complete a degree is 150% of the published length of the educational program. For example, students in a four-year degree program may receive financial aid a maximum of six (6) academic years. If a student withdraws or is administratively withdrawn during a semester in which Title IV aid was received, the semester counts as one (1) semester of financial aid eligibility. This maximum allowable time frame is divided into increments. These increments are not to exceed the lesser of one academic year or one half the published length of the educational program. We review SAP in one academic year increments.

2. In order to maintain satisfactory academic progress, students attending and receiving aid based on a
 - Full-time status (12 hours or more per semester) must complete a total of 22 credit hours per academic year (July 1 – June 30).
 - $\frac{3}{4}$ time status (9-11 hours per semester) must complete a total of 16 credit hours per academic year (July 1 – June 30).
 - $\frac{1}{2}$ time status (6-8 hours per semester) must complete a total of 12 credit hours per academic year (July 1 – June 30).
 - Less than $\frac{1}{2}$ time status (less than 6 hours per semester) must complete a total of 7 hours per academic year (July 1 – June 30). (Students taking less than half time will not be eligible for Federal loans)

Qualitative Requirement

Satisfactory academic progress is also monitored through a student's grades.

Total number of hours completed by Student	Required Cumulative GPA
1 – 29 total hours (Freshman status)	1.50 cumulative GPA
30-59 total hours (Sophomore status)	1.75 cumulative GPA
60 or more total hours (Junior status)	2.00 cumulative GPA

** A Grade Point Average of 2.0 is equivalent to a C average.

** Remedial classes will be counted towards the 150% maximum allowable timeframe AND will be considered in the review of SAP.

The complete satisfactory academic progress policy, along with all other Financial Aid policies can be found on the CBC Web site under the Financial Aid home page. Printed copies are also available in the Financial Aid Office. Any student receiving federal aid must read and agree to this SAP policy before any aid can be disbursed.

Pro-Rata Refund

First-time students at Central Baptist College receiving Title IV financial aid who do not complete 60% of an enrollment period for which they were charged will receive a pro-rata refund consistent with the amount of time remaining in the term.

Section V: Academic Information...

Admission Requirements

First-Time Freshmen

All applicants who wish to apply for admission should submit the following items to the Office of Admissions:

Application for Admission

- A. Recent photograph.
- B. \$25 non-refundable application fee.

Academic Admission Requirements

- A. All applicants should submit an ACT or SAT score for admission and placement purposes.
- B. A minimum ACT composite score of 19 or a minimum SAT composite score of 1350.

Transcripts of Academic Work

- A. An official copy of high school transcript or a GED Certificate.
- B. A cumulative high school grade point average of 2.50 or higher on a 4.00 scale is required.
- C. Applicants may be accepted conditionally with a six-semester transcript, pending the receipt of the final transcript.
- D. Applicants who fail to meet our academic requirements may be admitted on final probation. In addition to submitting all other required admission documents, applicants will be required to submit a letter of appeal to the Admissions Committee, explaining their situation, career goals, and plans for succeeding at Central Baptist College. Students admitted on final probation will be subject to the following limitations:
 - 1. Students will be required to participate in the “On Course” program. Information regarding this program will be included with the notification of final probation status.
 - 2. Advisors will be notified of final probation status and limitations.
 - 3. Students must earn a 1.5 grade point average in their first semester in order to continue enrollment. Students will follow the guidelines in the catalog under the Academic Standing heading.

Immunization Record

Applicants born after January 1, 1957 should submit proof of two immunizations against measles and rubella.

Readmission of Former Students

To be re-admitted to the college after a separation period will require submission of a new application and approval from the Registrar's office, Business office, and Financial Aid office. The application fee will be waived.

Students who have not attended CBC for more than three years must enter under the current catalog.

Students who have attended other colleges or universities should follow the same guidelines as transfer students.

Admission for Transfer Students

Students who wish to transfer to Central Baptist College should understand the policy for the acceptance of transfer credit and submit the appropriate documents for admission:

Transfer Credit Policy

- A. Applicants must have a 2.0 cumulative grade point average to be admitted unconditionally. Applicants with a grade point average below 2.0 may be admitted on final probation with conditions, if they are eligible for readmission at their previous institution. In addition, to other admission documents, such applicants are required to submit a letter of appeal to the Admissions Committee explaining their situation, career goals, and plans for succeeding at Central Baptist College. Students admitted on final probation will be subject to the following limitations:
 1. Academic course load will be limited to 14 credit hours during the first semester or as determined by the Admissions Committee.
 2. Advisors will be notified of final probation status and limitations.
 3. Students must earn a 2.0 grade point average in their first semester in order to reenroll.
- B. A minimum grade of "C" is required for transfer of credit.
- C. Grades from transfer credit will not be used in calculating the cumulative grade point average at Central Baptist College.

Required Admission Documents

- A. Application for Admission
 1. Recent photograph.
 2. \$25 non-refundable application fee.
- B. Official transcripts from all colleges and universities which the applicant has attended. No applicant will be admitted who is currently suspended from another institution. Suspensions will be honored.
- C. Immunization record:

Applicants born after January 1, 1957 should submit proof of two immunizations against measles and rubella.
- D. ACT Scores:

An ACT score report must be submitted if the applicant has not completed Composition I and College Algebra.

Concurrent Enrollment for High School Students

Outstanding high school students who wish to experience college-level work may be admitted concurrently as part-time students. The criteria for admission are as follows:

- A. Must be a Junior or Senior in high school.
- B. Must have an ACT composite score of 21.
- C. Must have a 3.0 grade point average or have an ACT subscore of 21 in the subject area.
- D. Must have a letter of recommendation from the high school counselor or principal.
- E. Must meet course prerequisites.
- F. Must have permission of the department chair and instructor.

Students who do not meet the above standards may be recommended by their high school counselor or principal for admission to selected courses based upon their performance criteria, e.g., music. Such criteria will be performance based. To be admitted under this category, students will need the recommendation of the Department Chair and the Admissions Committee.

Non-High School Graduates

Students who are 18 years or older and did not finish high school but wish to attend CBC may be admitted if they meet the following requirements:

1. A minimum ACT composite score of 19 or a SAT composite score of 1350.
2. A satisfactory General Education Development (GED) test score. Central Baptist College does not have a GED program; please contact an adult education center.

Home School Students

Students who have completed a course of study at home which is equivalent to a high school education may be admitted if they submit a transcript of courses studied and achieve a minimum ACT composite score of 19 or a SAT composite score of 1350. A General Education Development (GED) diploma is not required. See a list of other requirements under the First-Time Entering Freshmen heading.

International Student Admissions

International students who wish to enroll at Central Baptist College must submit complete credentials to the Director of Admissions no later than May 1 for the fall semester and September 1 for the spring semester. Foreign students must meet the following admission requirements:

Application for Admission

- A. A recent photograph.
- B. A \$25 non-refundable application fee. Applications will not be reviewed without this fee.

TOEFL Score

- A. A score of 500 on the paper-based test, or 173 on the computer-based test is required. An official score report from ETS is required.
- B. CBC's TOEFL code is 0788.

Transcripts

Official academic transcripts of secondary school, college, or university translated in English.

Immunizations

Submit proof of two immunizations against measles and rubella and one TB skin test.

Financial Resources

Provide certified proof of the ability to meet financial obligations incurred as a student at CBC.

Health Insurance

Although health insurance is not required, it is strongly recommended that international students purchase health coverage.

Transient Students

Students who are enrolled in another institution of higher education and wish to take courses at CBC must file an application for admission and submit a transient student form or a letter of good standing from the institution they are currently attending and an official transcript. Transient students will be required to comply with policies and procedures of the college.

Faxed Documents

The Admission's and Registrar's offices will accept faxed copies of transcripts for *advising purposes only*. Original, official transcripts will be required to meet admission requirements. Other faxed documents will be considered official.

Academic Policies

Academic Advising

Students are assigned an advisor when they initially enroll based on their declared major. Advisors assist in making choices concerning course selection, scheduling, and degree plans. Students are responsible for reading the CBC catalog and making choices necessary to complete degree requirements. When students change degree programs, they will be assigned an appropriate advisor.

Students who will ultimately complete their degree at another institution are responsible for obtaining degree requirements from that institution. This will help our advisors assist students in proper course selection for transfer.

Transfer students must have their transcripts from all colleges and universities attended evaluated by the Registrar before registering for classes at CBC.

Academic Clemency

In order for academic clemency to be granted, a minimum 2.00 cumulative grade point average and 12 semester hours must be earned in one calendar year from the date of re-enrollment. Students who are granted academic clemency are ineligible to graduate with honors. Academic clemency does not restore eligibility for student financial aid, institutional aid, scholarships, or athletic eligibility. Academic Clemency is final and irreversible. These policies apply to Central Baptist College only.

Academic Credit

The credit hour represents one fifty-minute lecture per week for one semester. At least two hours of laboratory work are required to equal one hour of lecture. Thirty minutes of private music instruction per week is equivalent to one credit hour, and fifty minutes of private music instruction per week is equivalent to two credit hours.

Academic Honors

The Dean's List is published at the end of each semester. To qualify for this honor, a student must be enrolled in 12 or more semester hours, earn a 3.50 grade point average for the semester, and have no incomplete grades at the end of the term.

The President's List is also published at the end of each semester. To qualify for this honor, a student must be enrolled in 12 or more semester hours, earn a 4.00 grade point average for the semester, and have no incomplete grades at the end of the term.

Academic Semesters and Sessions

The academic year consists of two traditional 16-week semesters (fall and spring) and an online summer program.

Academic Standing

The academic standing of all students is evaluated at the end of each semester. Students who meet the following scholastic requirements are considered in good standing.

Hours	Cumulative GPA
1-29	1.50
30-59	1.75
60+	2.00

Students who do not meet these scholastic requirements will be placed on academic probation.

If students placed on academic probation fail to make satisfactory progress during the following semester, they will be placed on final academic probation. Students who are placed on final academic probation must meet the required standard, as outlined above, within one semester.

Academic suspension will be for one semester. Students returning from academic suspension will be placed on final academic probation. Students who are placed on academic suspension for more than one time must wait one year before returning as a student. While on academic suspension, students may not earn credit at another institution and attempt to transfer those hours to CBC.

The Registrar may continue a student's current academic standing if there is evidence of satisfactory progress towards earning a degree.



ADDITIONAL CREDIT

A student may be allowed a maximum of 15 hours credit earned by examination and correspondence toward an associate's degree and 27 hours toward a bachelor's degree.

Advanced Placement Credit (AP)

CBC will grant credit to entering freshmen for courses successfully completed in the Advanced Placement Program of The College Board. Credit will be given based on the AP exam score and awarded after they have completed 12 credit hours at CBC. CBC's AP code is 0788.

Subject	AP Exam	Minimum Req. Score	CBC Equivalent Course	Credit Hours Earned
Business	Economics/Macro	3	ECO 2300	3
	Economics/Micro	3	ECO 2301	3
English	Language/Composition	3	ENG 1300	3
	Literature/Composition	4	ENG 1300, 1301	6
Foreign Language	Spanish Language	3	SPN 1300	3
History	World History	4	HIS 1300	3
	European	3	HIS 1301	3
	American	3	HIS 2301	3
	American Govt./Politics	4	POS 2300	3
Math	Calculus AB	3	MTH 1501	5
	Calculus BC	3	MTH 1501, 2500	10
Music	Theory	4	MUS 1301	3
	Theory	5	MUS 1202, 1301, 1303	8
Psychology	Psychology	3	PSY 1300	3
Science	Biology	4	BIO 1400	4
	Chemistry	4	CHM 1400	4
	Chemistry	5	CHM 1400, 1401	8
	Physics B	3	PHY 1400	4
	Physics B	4	PHY 1400, 1401	8

College Level Examination Program (CLEP)

Students who seek to obtain credit through the College Level Examination Program should consult with the Registrar concerning time and place of testing. These tests should be taken before attempting the class for credit or audit. To earn credit for ENG 1300 and 1301 (Composition I and II), the test must be taken before the end of the Freshman year. Credit will be given based on the CLEP exam score and awarded after they have completed 12 credit hours at CBC. CBC's CLEP code is 0799.

Subject	CLEP Exam	Minimum Req. Score	CBC Equivalent Course	Credit Hours Earned
Business	Business Law	50	BUS 2303	3
	Computer Applications	50	CPS 2304	3
	Financial Accounting	50	BUS 2300	3
	Macroeconomics	50	ECO 2300	3
	Microeconomics	50	ECO 2301	3
	Principles of Management	50	PAC 3303	3
	Principles of Marketing	50	PAC 4302	3
English	American Literature	50	ENG 2330, 2331	6
	English Literature	50	ENG 2300, 2301	6
<i>Through '09</i>	Freshman or English Composition	50	ENG 1300, 1301	6
<i>Effective '10</i>	College Composition	50	ENG 1300, 1301	6
History	American Government	50	POS 2300	3
	American History I	50	HIS 2300	3
	American History II	50	HIS 2301	3
	Western Civilization I	50	HIS 1300	3
	Western Civilization II	50	HIS 1301	3
Language	Spanish Level I	50	SPN 1300, 1301	6
Math	Calculus, Elem. Functions	50	MTH 1500	5
	College Algebra	50	MTH 1303	3
	Trigonometry	50	MTH 1302	3
Psychology	General Psychology	50	PSY 1300	3
Science	General Biology	50	BIO 1400	4
	General Chemistry	50	CHM 1400	4
Sociology	Introductory Sociology	50	SOC 2300	3

Correspondence Credit

The acceptance of correspondence credit and exam credit is limited to 15 credit hours for an Associate's degree and 27 credit hours for a Bachelor's degree. Correspondence credit may not be taken when the course is offered on campus that semester, except in the case of conflicts and with the permission of the Registrar.

For scholarship and financial aid purposes, an correspondence courses must be completed before the last day to enroll in the following term.

Attendance

1. Attendance at all lectures and labs is expected of all students and is regarded as a course requirement.
2. When absences from class are excused, the student may, at the discretion of the instructor, be allowed to make up work. The responsibility for initiating make-up work rests with the student. Arrangements for such work are to be made with the instructor on the first day the student returns from an excused absence. Absences may be excused by the instructor for the following reasons:
 - A. Illness of the student which is certified by a physician or, in the judgment of the instructor, is serious enough to warrant an excuse. Students should contact their professors if they miss class due to an illness;
 - B. Other personal demands which, in the judgment of the instructor, are serious enough to warrant an excuse;
 - C. External interference judged by the instructor to be legitimate and unavoidable through normal precaution; and
 - D. Institutional field trips, choral/band activities, and sports for which the sponsor provides written notice to the faculty prior to the function. Students who participate in these activities should understand that they cannot exceed the maximum number of absences allowed for each class.

NOTE: If an instructor considers the absence unexcused, the student may request review of that judgment by the Academic Affairs Committee. This request is to be made immediately following notification by the instructor that the absence is unexcused.

3. During a semester, a student may miss (excused or unexcused) no more than twice the number of lectures or other regularly scheduled class activities that would normally be scheduled during a week. Absences in excess of that number may result in the student being administratively withdrawn with a grade of "WF." For example, a student may be dropped upon the seventh absence in a 3 hour course meeting three times a week or on the fifth absence in a Tuesday/Thursday 3 hour class. For other classes, see the class syllabus for specific details.

NOTE: This is the general institutional attendance policy. Instructors have the right to modify the attendance policy to meet class objectives. If this is the case, the course syllabus takes priority over the general institutional attendance policy.

Audit

A student may audit a course with no credit to be awarded. Students who are auditing a course can change the status to credit no later than the fifth day of classes. Auditors are expected to meet all class requirements other than examinations and written papers. The audit fee is one half the normal tuition fee for the course. Senior Citizens, who are age 65 or older, may audit classes without paying tuition. In order for this tuition waiver to be granted, there must be a seat available, and the student must pay any applicable course fees and buy books and class notes from the campus bookstore.

Change of Address or Name

Students are required to notify the Registrar of any address changes immediately. Change of address forms are available in the Registrar's Office or online at www.cbc.edu.

In order to change a name, the student must provide the Registrar with a legal document (e.g., marriage license, divorce decree, or court order).

Classification

Freshman: students who have 1-29 credit hours.

Sophomore: students who have 30-59 credit hours.

Junior: students who have 60-89 credit hours.

Senior: students who have 90+ credit hours.

Course Load

A full-time load is considered to be 12 to 17 credit hours per traditional semester and 3 to 4 credit hours per summer session. Students may take an increased course load during a traditional term if they have earned a 3.00 grade point average in the preceding semester in which they were enrolled for at least 12 hours. Permission to exceed 17 credit hours must be approved by the Registrar. The maximum course limit, including correspondence, for any semester is 19 hours.

Course Numbering System

Each course is identified by a 3 letter department code and a four digit number code. The first digit of the number code indicates the level of the course (i.e. 0 = remedial, 1 = freshman, 2 = sophomore level, etc.); the second number specifies the number of credit hours; the third and fourth digits identify the particular course.

Course Prerequisites

Students may not enroll in a course before successfully completing the prerequisites to that course. The instructor may administratively withdraw any student who has not fulfilled the prerequisite to a particular course.

Course Repetition

A student may repeat a course taken at CBC for the purpose of grade point adjustment if the student re-enrolls in the same course at CBC. Courses repeated at other institutions and transferred to CBC will not change the grade point average but can satisfy degree credit. There is no limit on the number of course repetitions. If a student chooses to repeat a course, the latest grade will be used to calculate the grade point average, but the former grade, although not figured in the grade point average, will remain on the transcript. Courses being repeated count toward total hours enrolled in a current semester. Students receiving Veteran's Administration benefits must check with the Assistant Registrar before repeating a class in order to determine eligibility for enrollment certification.

Disability Support Services

Federal law, particularly Section 504 of the Rehabilitation Act of 1973 and The Americans with Disabilities Act of 1990 along with Arkansas Code 16-123-10 protects the rights of people with disabilities as they establish the foundation for equal opportunity.

A person is considered to have a disability if he/she has appropriate documentation of his/her condition or is regarded as having an impairment which substantially limits one or more major life activities.

Central Baptist College is committed to providing equal educational opportunity and full participation for persons with disabilities. It is our policy that no qualified person with a disability be excluded from participating in any campus program or benefiting from any CBC activities. This goal is accomplished by providing and coordinating support services that enable students to maximize their educational potential. Contact the Director of Disability Support Services for more information.

Grade Appeal Policy

If a student believes an error in grading has occurred, the student shall formally initiate a review of the grade no later than three weeks after the beginning of the next term.

It is the student's responsibility to verify with the instructor the accuracy of the recorded scores and the final reported grade as the first step of the process.

If the grade differences have not been resolved through discussion with the instructor, and the student seeks additional mediation, the student should contact the chair of the department. If the instructor is also the chair of the department, the student needs to begin with step 1 below. If the matter is not resolved after the meeting with the department chair, the student may initiate a formal appeals process. The following procedures must be followed to make a formal grade appeal:

1. The student must submit a grade appeal letter to the Vice President for Academic Affairs within two weeks of meeting with the department chair. The letter should explain the reason for the appeal, citing specific examples which support the grievance.
2. The Vice President for Academic Affairs will give a copy of the student's letter to the instructor and ask him or her to prepare a written response to the grievance.
3. The Academic Affairs Committee will review both letters and make a decision regarding the grade appeal. In some cases, the student and /or instructor may be asked to make statements and/or answer questions. A final written decision will be given to the student, instructor, and Registrar.

Grading System

CBC has a four-point grading scale with the following symbols and values:

Grade	Definition	Grade Points
A	Excellent	4.00
B	Good	3.00
C	Average	2.00
D	Below Average	1.00
F	Failure	0.00
I*	Incomplete	0.00
S	Satisfactory	0.00
U	Unsatisfactory	0.00
AU	Audit	0.00
W	Withdrew Before 12th Week	0.00
WP	Withdrew Passing	0.00
WF*	Withdrew Failing	0.00
CR	Credit	0.00
NC	No Credit	0.00

Grade point average is computed by dividing the total number of grade points by the total number of hours attempted. The cumulative grade point average includes only courses taken at CBC.

*Calculates as an F in the grade point average.

Graduation

Requirements

The following requirements apply to all degrees granted by Central Baptist College unless noted otherwise:

1. File a formal application for graduation in the Registrar's office by February 1.
2. A minimum cumulative grade point average of 2.00.
3. Completion of 15 hours in residency for an Associates degree and 30 hours in residency for a Bachelors degree.
4. Bachelor candidates must earn 39 upper division credit hours. Upper division credit hours taken before a student completes 45 credit hours will not count as upper division credit without the approval of the Registrar.
5. Completion of all institutional assessment measures. Candidates will be notified by email concerning tests and dates.
6. All financial obligations to Central Baptist College must be met.
7. All library books and athletic equipment must be returned.
8. Students who wish to transfer credit hours to CBC to complete their degree must do so within three years of their last semester of attendance to remain under the same catalog; otherwise, they will be required to meet the degree requirements of the current catalog.

Degree Audit

Students are responsible for monitoring their progress toward a degree. The Registrar's Office can assist students by providing a degree audit. Associate candidates are encouraged to have a degree audit prepared at the beginning of their sophomore year. Bachelor candidates are encouraged to have a degree audit prepared at the beginning of their junior year. An audit will be prepared at the time a candidate applies for graduation.

Graduation Honors

Academic honors will be conferred upon candidates who have earned the following cumulative grade point average:

Summa Cum Laude	4.000 to 3.900
Magna Cum Laude	3.899 to 3.700
Cum Laude	3.699 to 3.500

Determination of honors status for the commencement ceremony is made at the end of the fall semester. However, the actual honors earned at the completion of all degree requirements will be noted on the transcript and diploma. No candidate will receive academic honors who has claimed academic clemency or who has been placed on disciplinary probation.

Commencement

Although students may complete the requirements for graduation in fall, spring, and summer, CBC holds only one commencement ceremony annually. Participation in the May ceremony is contingent upon either the completion of all required courses or being within 7 credit hours of completion. Students within 7 credit hours of completion in May should complete the remaining requirements by December of the same year.

The May commencement is an important tradition at CBC because it allows the college community and the Baptist Missionary Association of Arkansas an opportunity to celebrate with the graduates and their families and to publicly recognize those graduates. Students who choose not to participate in the ceremony must petition the Registrar for the degree to be granted in absentia.

Graduation Rates

Graduate rates are calculated annually and are available in the Registrar's office.

Incomplete Grade

A student receiving an incomplete grade in any course may fulfill the course requirements and receive a proper grade within one semester. The student is responsible for making arrangements with the instructor to fulfill the course requirements. If course requirements are not fulfilled within the allotted time, the "I" will be replaced with an "F." For scholarship and financial aid purposes, the "I" must be replaced with a grade by the last date to enroll for the following term. An "I" is calculated as an "F" in the grade point average.

Records and Directory Information

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords students certain rights with respect to their education records. These rights include:

The right to inspect and review their educational records, to request reasonable explanations and interpretations of them, and to obtain copies of them. The college has 45 days from the date the request is received to honor the request. A student should submit to the appropriate official a written request that identifies the record(s) he/she wishes to inspect. A college official will make arrangements for access and notify the student of the time and place where the record(s) may be inspected.

The right to seek correction of the educational record(s) that the student believes is not accurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the institution to amend a record should notify the college official who is responsible for the record in writing, clearly identifying the part of the record that the student wants changed and specifying why it should be changed. If the institution decides not to amend the record as requested, it will notify the student in writing of the decision and advise the student of his/her right to a formal hearing regarding the request for

the amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

The right to control the disclosure of directory information. If a student wishes to limit access to his/her directory information, he/she should notify the Registrar in writing no later than the fifth day of classes during a regular semester. The request will remain in effect until revoked in writing by the student. The following information will be treated as directory information and subject to release without the consent of the student: name, address, telephone listings, campus e-mail address, date and place of birth, photograph, major, classification, current enrollment, dates of attendance, awards, degrees, honors, graduation date, previous institutions attended, participation in officially recognized activities and sports, and vital statistics of athletic team members.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA. The office that administers FERPA can be contacted at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Education records may be disclosed to the following persons: the student concerned; parents of dependent students as defined by the IRS (Parents may be required to provide the college with copies of their income tax returns showing their student is claimed as a dependent.); college officials who have legitimate educational interests without prior consent from the student; college officials may include but not be limited to advisors, instructors, financial aid director, and coaches; written consent by the student for other parties; the Attorney General of the United States or to his designee in response to an *ex parte* order in connection with the investigation or prosecution of terrorism crimes specified in sections 2332b(g)(5)(B) and 2331 of title 18, U.S. Code; organizations conducting studies for the institution; accrediting agencies/Campus Anywhere software support team; court of legal jurisdiction; appropriate officials in a health and safety crisis.

The college may also disclose to parents and legal guardians of students under the age of 21, regardless of their dependence status, information regarding a student's violation of laws or policies governing the use or possession of alcohol or a controlled substance.

Upon entry to CBC, students will have the opportunity to complete a "Consent to Release Education Records" form. This form allows students to give authorization to individuals they wish to have access to their education records. This declaration will remain in effect until revoked in writing by the student.

Further information regarding the Family Education Rights and Privacy Act of 1974 (FERPA) may be obtained in the Registrar's Office in the Administration Building.

Remedial Courses

Students who have not scored a minimum score of 19 on the English portion of the ACT or 45 on the Writing Skills subtest of the ASSET must take ENG 0300 English Fundamentals as a prerequisite to ENG 1300. This course does not count toward degree requirements. A grade of “C” or higher in ENG 0300 will allow students to enroll in English 1300 Composition I.

Students who have not scored a minimum score of 19 on the mathematics portion of the ACT or 39 on the Intermediate Algebra test of the ASSET must take MTH 0300 Intermediate Algebra or MTH 0301 Beginning Algebra. These courses do not count toward degree requirements. A grade of “C” in MTH 0301 will allow a student to enroll in MTH 0300, and a grade of “C” in MTH 0300 will allow a student to enroll in MTH 1303 College Algebra.

Students who have not scored a minimum score of 19 on the reading portion of the ACT or 42 on the reading on the ASSET must enroll in RDG 0200 Reading Comprehension their first semester at CBC. This course does not count toward degree requirements. This course will be repeated until a grade of “C” or higher is earned.

Testing and Assessment

ACT

Prospective students who have applied for admission may take the ACT residually on our campus by making an appointment with the Registrar. The ACT may not be taken for scholarship purposes after a student enrolls. A residual test will not be acknowledged for athletic eligibility.

Central Baptist College’s ACT code is 0119.

Bible Assessment Test

All first-time entering and transfer students in the traditional program will be required to take the Bible Assessment Test at the beginning of the BIB 1300 Survey of the Old Testament course in the fall semester. This test will be administered again to students after they complete BIB 1301 Survey of the New Testament for assessment purposes. With a minimum score of 100, students will be eligible to receive credit for BIB 1300 Survey of the Old Testament and BIB 1301 Survey of the New Testament (6 hours). Students will be charged \$50 posting fee (\$25 per 3 hour course).

PACE students may choose to take the Bible Exam or enroll in the courses. A minimum score of 100 is required to be eligible to receive credit for BIB 1300 Survey of the Old Testament and BIB 1301 Survey of the New Testament (6 hours). The exam must be taken prior to enrolling in any Bible course at CBC. Students will be charged \$80 test fee and \$50 posting fee (\$25 per 3 hour course).

CAAP

As part of CBC's assessment plan, students who have completed 45 to 60 semester hours and college algebra are expected to participate in the CAAP (Collegiate Assessment of Academic Proficiency) exam in the spring semester.

Final Exams

Final examinations must be taken at the time they are scheduled. Examinations missed because of illness or other unavoidable circumstances may be taken at a later time with the instructor's approval. If there is a lengthy delay taking a make-up examination, the instructor will submit a grade of incomplete at the close of the semester.

Other Assessment Tests

Graduates are required to complete a graduate questionnaire and other assessment tests depending upon their degree.

Transcripts

A student may obtain a free copy of his/her transcript by written request. The request should include the following:

1. ID number or Social Security number
2. Complete name (including former names)
3. Current address
4. Telephone number
5. Mailing address(es) for transcript(s)
6. Number of transcript copies requested
7. Student's signature. A student's signature is required, and all financial aid and/or administrative obligations must be met in order for a transcript to be released.

A transcript request form is available in the Registrar's office or online at www.cbc.edu. The transcript request form may be submitted in person to the Registrar's office, faxed, or mailed to the following address:

Central Baptist College
ATTN: Registrar's Office
1501 College Avenue
Conway, AR 72034
Fax: (501) 329-2941

Registration Policies

Registration

Registration is held for two days prior to the first day of classes at the beginning of each semester. Students who have been accepted may schedule an appointment and register at one of the Priority Registration dates in the summer. Returning students usually preregister near the end of each semester for the following semester.

First-Time Entering and Transfer Students

All admission documents must be in the applicants file by the 2nd day of registration in order to register without a late registration fee. Applicants may complete their admission file by the “last day to enroll” (2nd day of class) and register for classes; however, a late registration fee will be charged.

Schedule Change (Through the 5th Day of Class)

To make a schedule change during the first five days of class, the student should submit a Schedule Change Form signed by his/her advisor to the Registrar’s office. These changes will not appear on the student’s transcript. There are no fees for dropping or adding courses. Tuition is adjusted accordingly during this five day period.

Administrative Drop (Before Classes Begin)

Classes will be administratively dropped if students fail to pay tuition and fees or make arrangements with the business office concerning scholarships, grants, tuition assistance, FACS, etc. by the 2nd day of registration. A late registration fee will be charged to reinstate classes.

Late Registration

Students may register for classes through the 2nd day of class; however, a late registration fee of \$200 will be charged.

Registering for Courses

The following is a procedure list for registering for courses:

1. Complete the admission requirements. (See Admission Requirements.)
2. See the Financial Aid Officer to make sure aid is in order.
3. Meet with advisor to plan schedule.
4. Register classes with Registrar’s office.
5. Pay tuition/fees and register vehicle in the Business Office
6. Obtain ID card and PO key in the Student Services Building.

Bible Requirement

All full-time students are required to enroll in one Bible or theology course each semester until they have completed three courses. After students have completed Old and New Testament Survey, they have a choice of any Bible or theology course to complete the third course requirement. Students may withdraw from one course during their first three courses in Bible or theology.

Withdrawing from Courses (After 5th Day of Class)

To withdraw from a course after the 5th day of class, students must complete the withdrawal process. This process involves presenting the Registrar's office a withdrawal form signed by the instructor of the course, financial aid officer, and the advisor by the withdrawal dates listed on the Schedule of Classes. Forms are available in the Registrar's office, advisor's office, and the instructor's office. Ceasing to attend class does not constitute a withdrawal from the course; students who do not follow the withdrawal process will receive an "F" for the course.

Courses dropped or withdrawn during a fall or spring semester will be recorded on the transcript as follows:

First 5 days of class – no course or grade recorded

6th day of class through 11th week – "W"

12th week through 14th week – "WP" if passing; "WF" if not passing

After the 14th week – no withdrawal from individual courses

Students who are administratively withdrawn from classes because of absences will receive a grade of "WF." The attendance policy is outlined in the *Student Handbook*.

Withdrawing from All Courses

Students may withdraw from all courses until one week prior to finals. A "Permit to Withdraw" may be requested in the Registrar's office. To officially withdraw, students will need signatures from the following: Advisor, Dean of Students, Bookstore, Library, Head Resident of Dorm, Athletic Director (if applicable), Financial Aid, and Business office.

Students who complete this process will receive a "WP" for all courses. Students who depart from the college without officially withdrawing will receive a grade of "F" on all courses registered for that semester.

Re-Entry to the College

To re-enter the college after a separation period will require approval from the following offices: Registrar's office, Business office, and Financial Aid office.

Academic Requirements

General Education Requirement

Every student who is working toward a degree must complete a sequence of general education courses. These courses serve to integrate biblical and theological studies with study in the natural and social sciences and the humanities.

The general education program is designed to provide all students with the knowledge, concepts and competencies necessary for them to assume productive leadership roles in a pluralistic society. The purpose of the program is to ensure the acquisition of knowledge common to educated people; the ability to process and evaluate such knowledge for use in making intelligent decisions; and the ability to use such knowledge in everyday life for a more rewarding and fulfilling existence.

Biblical Studies Core

The biblical studies core enhances the basic objectives and purposes of the college. It serves the purpose of acquainting the student with Christian principles and providing a deeper understanding of the Word. A minimum of nine hours of Bible or Theology are required for every degree program.

Majors and Minors

Central Baptist College offers majors and minors in a number of different fields:

Behavioral Science

Psychology and Social Services (B.A., B.S.)

Biblical Studies

Bible (B.A., B.S.)

Leadership and Ministry (B.S.)

Missions (B.S.)

Business

Accounting (B.B.A.)

Business Administration (B.B.A.)

General Business (A.A.)

Management (B.B.A.)

Management Information Systems (B.S.)

Marketing (B.B.A.)

Organizational Management (B.S.)

Education

Education – Early Childhood, Middle School Language Arts/Social Science, and Middle School Math/Science (A.A.)

General Education

General Education – Liberal Arts, Social Science, and Science (A.A.)

General Studies (B.A.)

General Studies (B.S.)

Liberal Studies (B.S.)

Music

Church Music (B.S.)

Music (B.A.)

Science

Biology (B.S.)

Biotechnology (B.S.)

Health Sciences (B.S.)

Minors

Bible

Business

Christian Counseling

English

History

Journalism

Missions

Music

Pastoral Studies

Recreation Leadership

Religious Education

Sports Management

Youth Ministry

Pre-Professional Programs

As a result of increased job opportunities, better pay, and the many scientific advances that have been made over the past few years, many students are considering a career as a health care practitioner. Central Baptist College wants to help those students prepare for such a challenging profession. We offer 21 pre-professional programs, which prepare our students for transfer to such schools as the University of Arkansas for Medical Sciences. The pre-professional programs include: biomedical instrumentation technology, cytotechnology, dental hygiene, medical technology, nuclear medicine technology, radiological technology, respiratory care, surgical technology, physical therapy assistant, physical therapy, home economics, home economics-dietetics, nursing, occupational therapy, pre-medicine, pre-pharmacy, pre-veterinary, speech language pathology, pre-dentistry, pre-optometry, and wildlife management. For more information regarding these programs, please contact the Science Department Chair.

Academic Departments

Our academic departments are noted for having outstanding faculty who care about students and strive for teaching excellence. Whether it's humanities, fine arts, social studies, physical education, natural sciences, or biblical studies, our professors are committed to providing the best education possible.

Behavioral Sciences

The Behavioral Sciences Department is designed to prepare students who have a passion for understanding and helping others who are in need. Students will be equipped to work in a wide range of careers and ministries in social services. Students will also be prepared to continue their education at the graduate level. More specifically, students who graduate will be able to demonstrate the following: 1) an ability to integrate sound psychology with sound theology, 2) a working knowledge of major psychological, emotional, and relational problems, 3) an ability to assist people with various psychological, emotional, and relational problems, 4) an ability to assist people in times of crisis, 5) and an understanding of how people interact in marriages, families, and small-groups.

The Behavioral Sciences Department offers both a Bachelor of Science degree and a Bachelor of Arts degree in Social Services. The BS degree includes nine hours of math and science courses that are related to social services while the BA degree allows students to take nine hours of a foreign language instead. Students who plan to pursue counseling or psychotherapy as a significant part of their career or ministry are encouraged to complete the minor in Christian Counseling.

All students in the Behavioral Sciences Department are required to complete 120 hours of field experience during one semester of their junior or senior year. Each student's field experience is unique and will be tailored to the needs and interest of both the student and the participating organization or agency. The primary objective is for students to serve people with some sort of need and to do so face-to-face whenever possible.

Bible Department

The Bible Department offers programs in several areas of professional ministry. These areas include pastoral studies, missions, religious education, and youth ministry. The curriculum is designed to provide students with the skills and theoretical knowledge needed for effective ministry. Graduates of the department should be able to do the following: 1) demonstrate a comprehensive knowledge of the Bible, its geography, history, and doctrines, 2) give evidence of sufficient knowledge of the Greek language to use Greek lexicons and other such helps in independent study (BA Only), 3) exhibit a reasonable proficiency in preaching and/or teaching the Word of God, 4) defend the Bible as the inspired Word of God and the complete rule of faith and practice, 5) manifest skill for personal and group evangelism, 6) show knowledge of and leadership ability in the various functions of the church, 7) and demonstrate a reverence for God, His work, His Word, and His people.

The BA and BS Bible degrees expose students to biblical organization and content, providing an understanding of biblical interpretation, history and expansion of Christianity, development of Christian doctrine, and an understanding of Baptist theology. In addition, the BA degree also provides students with skills, tools, and techniques for intensive biblical exegesis and exposition. The language core, which emphasizes New Testament Greek, prepares students for further biblical training, the pastoral ministry, and intensive biblical research. The BA degree is recommended for students who plan to pursue a graduate degree.

An internship is required of all Bible students with minors in Missions, Religious Education, Pastoral Studies, and Youth Ministry. The purpose of the internship is to promote understanding of the nature, duties, challenges, and activities of pastoral, evangelistic, and missionary work. Each student works with a person qualified in the student's minor field.

Business Department

The Business Department prepares students to meet the demands of today's business world. The comprehensive curriculum includes majors in Accounting, Business Administration, Marketing, and Management and provides courses in management, marketing, finance, accounting, economics, entrepreneurship, and international business.

The mission of the Business Department at Central Baptist College is to develop business leaders with a heart for Christ. This means the bar is set high, providing an education that not only equips the mind but encourages the spirit.

There are significant opportunities to serve God in the business realm. More than ever, there is a tremendous need for competent and caring leaders. But where does it all begin? Where does the road to ministry start? We invite prospective students to consider the business program of Central Baptist College, where knowledge, discipleship and personal attention are combined to offer a business degree with all the right priorities.

Education Department

The Education Department is designed to prepare students for careers in the field of teaching. Students learn about education theory and best practices while developing their commitment to serving others through the education profession. In addition to classroom instruction, students also participate in field experiences in local schools.

Fine Arts Department

The Fine Arts Department seeks to train talented students in the areas of music and the visual arts. Students are exposed to classroom instruction and artistic experiences. Students can participate in a number of performing groups: CBC Choir, CBC Singers, Madrigals, and the CBC Handbell Choir. To schedule an audition, please contact the Fine Arts Department Chair.

Health and Physical Education Department

The Health and Physical Education Department strives to educate students about the importance of lifestyle choices that affect personal and community health. This is accomplished by the integration of all areas of wellness and opportunities for participation in lifetime sports both inside and outside the classroom.

Literature and Language Arts Department

This department seeks to provide opportunities and resources for students to develop their oral and written communications skills and to expand their personal and cultural awareness. Courses within the department focus primarily on reading, writing, speaking, and researching. Classes include listings for composition, literature, oral communication, Spanish, and journalism

Math and Science Department

A high demand exists for trained professionals in biomedical and health care fields. The Math and Science Department seeks to prepare students for health care professional programs of study and careers that require math and science skills. The new science center is equipped with state-of-the-art laboratory and teaching technologies, and includes two chemistry labs, two biology labs, a research lab, and classroom. Three Bachelor of Science degree programs are offered: Biology, Health Sciences, and Biotechnology. An Associate of Arts with Science Emphasis is also available for students entering specialized health sciences degree or certification programs. Interested science students have the opportunity to participate in mentored hands-on research activities at the campus.

Professional Adult College Education (PACE) Department

The PACE department offers an accelerated learning program designed for adults who have completed two years of post-secondary education or approximately 40-50 credit hours. The department seeks to assist students in completing their degree by offering courses in a format that can accommodate a busy schedule. The following adult degree completion programs are offered: BS in Liberal Studies, BS in Organizational Management, BS in Management Information Systems, and a BS in Leadership and Ministry. The PACE department also offers an AA in General Education for students who have never attended college or who lack the number of hours needed for admission into one of the baccalaureate programs.

Social Studies Department

The Social Studies Department seeks to equip students with sufficient skills to be contributing citizens of the world while undergoing preparation for the world to come. This will include — but is not limited to — the acquisition and demonstration of the ability to make informed decisions for the public good while living in a culturally diverse and interdependent world.

Section VI: Description of Degrees & Courses...

Degrees

Associate of Arts in Business

The Associate of Arts in General Business is a two-year degree that prepares students for further study in business, accounting, marketing, or management.

___ CBC 1201

General Education Core 18 hours

___ ART 2300 or MUS 2300 or

THR 2300

___ ENG 1300

___ ENG 1301

___ ENG 2302 or 2303

___ MTH 1303

___ SPH 2300

Business Requirements 21 hours

___ ACC 2300

___ ACC 2301

___ BUS 2311

___ CPS 2304

___ ECO 2300

___ ECO 2301

___ MTH 1370

Sciences 8 hours

___ BIO 1400

___ PHY 1404 or 1400 or

CHM 1400 or AST 1400

Social Sciences 9 hours

___ HIS 1300 or 1301 or 2300 or

___ HIS 2301 or POS 2300 (6 hours)

___ PSY 1300 or SOC 2300

Bible Core 9 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Elective

67 Total Hours

Associate of Arts in Education – Early Childhood

The Associate of Arts in Education prepares students who are planning careers in either childhood or secondary education for further study. The curriculum is designed so that a student can qualify for the teacher education program of most colleges and universities.

___ CBC 1201

General Education Core 24 hours

___ ENG 1300

___ ENG 1301

___ ENG 2302 or 2303

___ HIS 1300 or 1301

___ HIS 2300 or 2301

___ MTH 1303

___ PED 2300

___ SPH 2300

Biological Sciences 4 hours

___ BIO 1400

Physical Sciences 4 hours

___ PHY 1404

Fine Arts 3 hours

___ ART 2300 or MUS 2300 or
THR 2300

Humanities I 9 hours

(6 hours from Gen. Ed. Core)

___ ENG 2302 or 2303 or

HIS 1300 or

___ HIS 1301 or PHI 2310

Social Sciences 9 hours

___ GEO 1301

___ POS 2300

___ PSY 1300 or SOC 2300

Humanities II 3 hours

___ ENG 2320 or 2340

Bible Core 9 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Elective

Education Core 6 hours

___ EDU 1310

___ EDU 1330

67 Total Hours

Associate of Arts in Education – Middle School Language Arts/Social Science

___ CBC 1201

General Education Core 21 hours

___ ENG 1300

___ ENG 1301

___ HIS 1300

___ HIS 1301

___ MTH 1303

___ PED 2300

___ SPH 2300

Biological Sciences 4 hours

___ BIO 1400

Physical Sciences 4 hours

___ PHY 1404

Fine Arts 3 hours

___ ART 2300 or MUS 2300 or
THR 2300

Humanities 9 hours

___ ENG 2340

___ ENG 2302 or 2303

___ ENG 3300

Social Sciences 9 hours

___ HIS 2300

___ HIS 2301

___ POS 2300

Bible Core 9 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Elective

Education Core 6 hours

___ EDU 1310

___ EDU 1320

Additional Hours Required at UCA 6 hours

___ HIS 4304

___ ENG 3301

67 Total Hours

Associate of Arts in Education – Middle School Math/Science

___ CBC 1201

General Education Core 24 hours

___ ENG 1300

___ ENG 1301

___ HIS 1300

___ HIS 1301

___ HIS 2300 or 2301

___ MTH 1303

___ PED 2300

___ SPH 2300

Biological Sciences 4 hours

___ BIO 1400

Physical Sciences 4 hours

___ PHY 1404

Fine Arts 3 hours

___ ART 2300 or MUS 2300 or
THR 2300

Humanities 6 hours

___ ENG 2340

___ ENG 2302 or 2303

Social Sciences 9 hours

___ POS 2300

___ HIS 4304

___ GEO 1301

Bible Core 9 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Elective

Education Core 6 hours

___ EDU 1310

___ EDU 1320

67 Total Hours

Associate of Arts in General Education – Liberal Arts Emphasis

The Associate of Arts in General Education is a two-year degree designed to prepare the student for further studies in the arts, humanities, social sciences, or natural sciences. Students who transfer from Central after two years have a solid foundation for continuing their education. The A.A. degree satisfies the general education requirements of most colleges and universities in this region. Students may choose from three options: liberal arts, social science, or science.

___ CBC 1201

General Education Core 30 hours

- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2302 or 2303
- ___ HIS 1300
- ___ HIS 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PED 2300
- ___ PSY 1300 or SOC 2300
- ___ SPH 2300

Physical Education Activity 2 hours

___ _____
___ _____

Biological Sciences 4 hours

- ___ BIO 1400

Physical Sciences 4 hours

- ___ PHY 1404 or 1400 or
CHM 1400 or AST 1400

Fine Arts 3 hours

- ___ ART 2300 or MUS 2300 or
THR 2300

Humanities 3 hours

- (+3 hours from Gen. Educ. Core)
- ___ ENG 2300 or 2301 or 2302 or
___ ENG 2303 or 2340 or
PHI 1300 or 2308 or 2310

Social Sciences 3 hours

- (+3 hours from Gen. Educ. Core)
- ___ HIS 2300 or 2301 or 2310 or
___ GEO 1301 or POS 2300 or
ECO 2300 or 2301

Bible Core 9 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB/THE Elective

General Electives 6 hours

___ _____
___ _____

66 Total Hours

Associate of Arts in General Education – Science Emphasis

The Associate of Arts in General Education with Science Emphasis prepares students for entry into specialized health care professional programs requiring general educational core courses and specified biology or chemistry courses. Students earning this degree are eligible for application to programs such as nursing, pharmacy, respiratory therapy, dental hygiene, and radiography.

___ CBC 1201

General Education Core 24 hours

___ ENG 1300

___ ENG 1301

___ ENG 2302 or 2303

___ HIS 1300

___ HIS 1301

___ HIS 2300 or 2301 or POS 2300

___ MTH 1303

___ SPH 2300

Physical Education Activity 2 hours

___ _____

___ _____

Fine Arts 3 hours

___ ART 2300 or MUS 2300 or

THR 2300

Social Sciences 3 hours

___ PSY 1300 or SOC 2300

Bible Core 9 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Elective

Science Core 20 hours

___ BIO 1400 or

___ BIO 1410 or

___ BIO 2402 or

___ BIO 2410 or

___ BIO 2411 or

___ BIO 2420 or

___ BIO 2425 or

___ BIO 3400 or

___ CHM 1400 or

___ CHM 1401 or

___ CHM 1410 or

___ CHM 1420 or

___ PHY 1400 or

___ PHY 1401 or

___ PHY 1404

General Electives 3 hours

___ _____

66 Total Hours

Associate of Arts in General Education – Social Science Emphasis

___ CBC 1201

General Education Core 21 hours

- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2302 or 2303
- ___ HIS 1300
- ___ HIS 1301
- ___ MTH 1303
- ___ PED 2300

Physical Education Activity 2 hours

___ _____
___ _____

Biological Sciences 4 hours

___ BIO 1400

Physical Sciences 4 hours

___ PHY 1404 or 1400 or
___ CHM 1400 or AST 1400

Fine Arts 3 hours

___ ART 2300 or MUS 2300 or
___ THR 2300

Degree Related 12 hours

- ___ CPS 2304
- ___ PSY 1300
- ___ PHI 2308
- ___ SPH 2300

Social Science 9 hours

- ___ ECO 2300 or GEO 1301 or
___ HIS 2300 or
- ___ HIS 2301 or 2310 or 3302 or
- ___ HIS 4304 or SOC 2300 or 2301
or POS 2300

Bible Core 9 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB/THE Elective

66 Total Hours



Bachelor of Arts in Bible

The Bachelor of Arts in Bible is a four-year degree, which provides a thorough understanding of the Bible and prepares students for ministry and seminary studies.

___ CBC 1201

General Education Core 37 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ BIO 1400
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2300 or 2301 or 2302 or ENG 2303 or 3300 or 3301
- ___ HIS 1300
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PED (2 Activity Hours)

- ___ PHY 1404 or 1400 or CHM 1400 or AST 1400
- ___ PSY 1300 or SOC 2300
- ___ SPH 2300

Language Requirements 12 hours

- ___ GRK 1300
- ___ GRK 1301
- ___ GRK 2310
- ___ GRK 2311

Bible Core 18 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB 2300
- ___ BIB 2301
- ___ BIB 2308
- ___ BIB 3300

Bible Electives 12 hours

- ___ BIB 3301 or 3303 or 3304 or 4300 or 4301 or 4302 or 4331 or 4332 or 4340 or 4350 or 4355 or 4356 or 4360

Theology Core 12 hours

- ___ THE 2300 or 3311 or 3312 or 3313 or 3314

Degree Related 9 hours*

- ___ COU 2310 or HIS 2310 or HIS 4302 or MIS 4301 or PHI 2308 or PST 1300 or PST 3300 or RED 2300 or COU 3330

***Carefully select courses to meet 39 upper division hours requirement**

Minor 24 hours

126 Total Hours

Bachelor of Arts in General Studies

The Bachelor of Arts in General Studies is a four-year degree, which provides a diverse educational experience. The curriculum includes courses in several areas: humanities, social sciences, natural sciences, mathematics, fine arts, foreign language, and religion.

___ CBC 1201

English 15 hours

___ ENG 1300

___ ENG 1301

___ ENG 2300 or 2301 or 2302
or 2303

___ ENG 3000/4000 Level

___ SPH 2300

Social Sciences 21 hours

___ HIS 1300 or 1301

___ HIS 2300 or 2301 or POS 2300

___ HIS 3000/4000 Level (American)

___ HIS 3000/4000 Level (World)

___ PSY 1300

___ SOC 2300

___ COU or PSY or SOC 3000/
4000 Level

Sciences 8 hours

___ BIO 1400 or 1410

___ PHY 1400 or 1404 or

CHM 1400 or AST 1400

Math 3 hours

___ MTH 1303 or 1501

Business 6 hours

___ CPS 2304

___ ACC 2300 or ECO 2300 or
ECO 2301

Fine Arts 9 hours

___ ART 2300 or MUS 2300 or
THR 2300

___ MUS 4300

Physical Education 5 hours

___ PED (2 Activity Hours)

___ PED 2300

Bible Core 12 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Elective

___ PHI 1300 or 2308 or 2310

Foreign Language 9 hours

___ _____
___ _____
___ _____

Upper Division Electives 12 hours

Minor 24 hours

126 Total Hours

Bachelor of Arts in Music

The Bachelor of Arts in Music is a four-year degree, which prepares students for various roles, including ministry, teaching, composition, and performance.

___ CBC 1201

General Education Core 29 hours

___ BIO 1400

___ ENG 1300

___ ENG 1301

___ HIS 1300

___ HIS 1301

___ HIS 2300 or 2301 or POS 2300

___ MTH 1303

___ PSY 1404 or AST 1400

___ SPH 2300

Bible Core 9 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Upper division elective

Foreign Language 6 hours

___ _____
___ _____

Major Requirement 32 hours

___ MUS 1301

___ MUS 1202

___ MUS 1303

___ MUS 1204

___ MUS 1310

___ MUS 2503

___ MUS 2504

___ MUS 3210

___ MUS 3260

___ MUS 3301

___ MUS 4302

Pedagogy 1-3 hours

___ MUS 4110 or 4120 or 4130 or

MUS 4140 or 4150

OR

___ MDC 1161 and 1162 and

___ MUS 4160

Major Performance 16 hours

Minor Performance 4 hours

Ensemble Performance 8 hours

Minor Requirements 24 hours

Recitals

Proficiencies

130-132 Total Hours

Bachelor of Arts in Psychology and Social Services

The Bachelor of Arts in Psychology and Social Services is a four-year degree, which prepares students to work effectively with individuals, families, small groups, communities and organizations in a variety of settings. Graduates are employed in both public and private settings.

___ CBC 1201

General Education Core 45 hours

- ___ ART 2300 or MUS 2300 or
THR 2300
- ___ BIO 1400
- ___ ECO 2300 or HIS 3300 or
3340 or 4304
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2300 or 2301 or 2302 or
2303 or 3300 or 3301
- ___ HIS 1300
- ___ HIS 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PHY 1404 or 1400 or
CHM 1400 or AST 1400
- ___ PSY 1300
- ___ SOC 2300
- ___ SPH 2300
- ___ PED Activity (1 Hour)

Foreign Language 9 hours

Bible Core 15 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB 2300
- ___ BIB/THE Elective
- ___ BIB/THE Elective

Social Services Core 31 hours

- ___ COU 1301
- ___ COU 3310
- ___ COU 3340
- ___ COU 4430 OR 4440
- ___ PSY 2300
- ___ PSY 3302
- ___ PSY 3303
- ___ PSY 3310
- ___ PSY 4300 or COU 3330 or
SOC 2301
- ___ SOC 3300

Minor 24 hours

126 Total Hours

Bachelor of Business Administration

The Bachelor of Arts in Business Administration is a four-year degree, which prepares students to meet the demands of today's business world. The comprehensive curriculum includes majors in Business Administration, Marketing, and Management, and provides courses in management, marketing, finance, accounting, economics, entrepreneurship, and international business.

___ CBC 1201

General Education Core 40 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ BIO 1400
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2302 or 2303 or 2300 or 2301 or 3300 or 3301
- ___ HIS 1300
- ___ HIS 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PED 2300
- ___ PED (2 Activity Hours)
- ___ PHY 1404 or 1400 or CHM 1400 or AST 1400
- ___ PSY 1300 or SOC 2300

Humanities 6 hours

- (+3 hours from Gen Ed Core)
- ___ SPH 2300
 - ___ ENG 2302 or 2303 or 2340 or
 - ___ PHI 1300 or 2308 or 2310

Social Sciences 3 hours

- (+3 hours from Gen Ed Core)
- ___ GEO 1301 or HIS 2300 or 2301 or
 - ___ POS 2300

Bible Core 9 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB/THE Elective

Pre-Business Core 21 hours

- ___ ACC 2300
- ___ ACC 2301
- ___ BUS 2311
- ___ CPS 2304
- ___ ECO 2300
- ___ ECO 2301
- ___ MTH 1370

Business Core 15 hours

- ___ BUS 3303
- ___ BUS 3305
- ___ BUS 3323
- ___ MGT 3300
- ___ MKT 3300

Business Administration 24 hours

- ___ BUS 4310
- ___ CPS 3300
- ___ MGT 4310
- ___ MGT 4340

MGT/MKT 4000 Electives 12 Hours

Electives 6 hours

126 Total Hours

Bachelor of Business Administration – Accounting

___ CBC 1201

General Education Core 40 hours

- ___ ART 2300 or MUS 2300 or
THR 2300
___ BIO 1400
___ ENG 1300
___ ENG 1301
___ ENG 2302 or 2303 or 2300 or
2301 or 3300 or 3301
___ HIS 1300
___ HIS 1301
___ HIS 2300 or 2301 or POS 2300
___ MTH 1303 or 1501
___ PED 2300
___ PED (2 Activity Hours)
___ PHY 1404 or 1400 or
CHM 1400 or AST 1400
___ PSY 1300 or SOC 2300

Humanities 6 hours

- (+3 hours from Gen Ed Core)
___ SPH 2300
___ ENG 2302 or 2303 or 2340 or
___ PHI 1300 or 2308 or 2310

Social Sciences 3 hours

- (+3 hours from Gen Ed Core)
___ GEO 1301 or HIS 2300 or
2301 or
___ POS 2300

Bible Core 9 hours

- ___ BIB 1300
___ BIB 1301
___ BIB/THE Elective

Pre-Business Core 21 hours

- ___ ACC 2300
___ ACC 2301
___ BUS 2311
___ CPS 2304
___ ECO 2300
___ ECO 2301
___ MTH 1370

Business Core 15 hours

- ___ BUS 3303
___ BUS 3305
___ BUS 3323
___ MGT 3300
___ MKT 3300

Accounting 24 hours

- ___ ACC 3300
___ ACC 3301
___ ACC 3310
___ ACC 4300
___ ACC 4310
___ ACC 4320
___ CPS 3300
___ MGT 4340

Electives 6 hours

126 Total Hours

Bachelor of Business Administration – Management

___ CBC 1201

General Education Core 40 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ BIO 1400
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2302 or 2303 or 2300 or 2301 or 3300 or 3301
- ___ HIS 1300
- ___ HIS 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PED 2300
- ___ PED (2 Activity Hours)
- ___ PHY 1404 or 1400 or CHM 1400 or AST 1400
- ___ PSY 1300 or SOC 2300

Humanities 6 hours

- (+3 hours from Gen Ed Core)
- ___ SPH 2300
 - ___ ENG 2302 or 2303 or 2340 or PHI 1300 or 2308 or 2310

Social Sciences 3 hours

- (+3 hours from Gen Ed Core)
- ___ GEO 1301 or HIS 2300 or 2301 or POS 2300

Bible Core 9 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB/THE Elective

Pre-Business Core 21 hours

- ___ ACC 2300
- ___ ACC 2301
- ___ BUS 2311
- ___ CPS 2304
- ___ ECO 2300
- ___ ECO 2301
- ___ MTH 1370

Business Core 15 hours

- ___ BUS 3303
- ___ BUS 3305
- ___ BUS 3323
- ___ MGT 3300
- ___ MKT 3300

Management 24 hours

- ___ BUS 4310
- ___ CPS 3300
- ___ MGT 4310
- ___ MGT 4315
- ___ MGT 4320
- ___ MGT 4325
- ___ MGT 4335
- ___ MGT 4340

Electives 6 hours

126 Total Hours

Bachelor of Business Administration – Marketing

___ CBC 1201

General Education Core 40 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ BIO 1400
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2302 or 2303 or 2300 or 2301 or 3300 or 3301
- ___ HIS 1300
- ___ HIS 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PED 2300
- ___ PED (2 Activity Hours)
- ___ PHY 1404 or 1400 or CHM 1400 or AST 1400
- ___ PSY 1300 or SOC 2300

Humanities 6 hours

- (+3 hours from Gen Ed Core)
- ___ SPH 2300
 - ___ ENG 2302 or 2303 or 2340 or PHI 1300 or 2308 or 2310

Social Sciences 3 hours

- (+3 hours from Gen Ed Core)
- ___ GEO 1301 or HIS 2300 or 2301 or POS 2300

Bible Core 9 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB/THE Elective

Pre-Business Core 21 hours

- ___ ACC 2300
- ___ ACC 2301
- ___ BUS 2311
- ___ CPS 2304
- ___ ECO 2300
- ___ ECO 2301
- ___ MTH 1370

Business Core 15 hours

- ___ BUS 3303
- ___ BUS 3305
- ___ BUS 3323
- ___ MGT 3300
- ___ MKT 3300

Marketing 24 hours

- ___ BUS 4310
- ___ CPS 3300
- ___ MGT 4310
- ___ MGT 4340
- ___ MKT 4315
- ___ MKT 4320
- ___ MKT 4325
- ___ MGT 4335

Electives 6 hours

126 Total Hours

Bachelor of Science in Bible

The Bachelor of Science in Bible is a four-year degree, which provides a thorough understanding of the Bible and prepares students for ministry.

___ CBC 1201

General Education Core 37 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ BIO 1400
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2300 or 2301 or 2302 or 2303 or 3300 or 3301
- ___ HIS 1300
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PED (2 Activity Hours)
- ___ PHY 1404 or 1400 or CHM 1400 or AST 1400
- ___ PSY 1300 or SOC 2300
- ___ SPH 2300

Theology Core 12 hours

- ___ THE 2300 or 3311 or 3312 or 3313 or 3314

Bible Core 18 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB 2300
- ___ BIB 2301
- ___ BIB 2308
- ___ BIB 3300

Bible Electives 12 hours

- ___ BIB 3301 or 3303 or 3304 or 4302 or 4331 or 4332 or 4340 or 4350 or 4355 or 4356 or 4360

Degree Related 21 hours*

- ___ COU 2310 or HIS 2310 or HIS 4302 or MIS 2310 or 4301 or PHI 2308 or 2310 or PST 1300 or 3300 or 3301 or PST 3340 or PSY 2300 or RED 2300 or RED 3300 or SOC 2301 or COU 3310

***Carefully select courses to meet 39 upper division hours requirement**

Minor 24 hours

126 Total Hours

Bachelor of Science in Biology

The Bachelor of Science in Biology prepares students for entry into professional programs for which a four-year science degree is either required or recommended, such as medicine, dentistry or veterinary science. The program includes a rigorous mathematics and chemistry component, in addition to biology core and upper-division electives.

___ CBC 1201

General Education Core 33 hours

___ ART 2300 or MUS 2300 or
THR 2300
___ CPS 2304
___ ENG 1300
___ ENG 1301
___ ENG 2300 or 2301 or 2302 or
2303 or 3300 or 3301
___ HIS 1300 or 1301
___ HIS 2300 or 2301 or POS 2300
___ MTH 1303
___ PSY 1300 or SOC 2300
___ PSY 2300
___ SPH 2300

Bible Core 6 hours

___ BIB 1300
___ BIB 1301

Bible/Theology Elective 3 hours

___ _____

Chemistry Core 8 hours

___ CHM 1400 and 1401
OR
___ CHM 1410 and 1420

Physics/Chemistry 12 hours

___ CHM 2401
___ CHM 3402 or 3420
___ PHY 1400

Mathematics 8 hours

___ MTH 2311
___ MTH 1501

Biology Core 19 hours

___ BIO 1410
___ BIO 2320
___ BIO 2420 or 2425
___ BIO 3410
___ BIO 3430

Biology Electives 35 hours

___ BIO 2300
___ BIO 2402
___ BIO 2410
___ BIO 2411
___ BIO 2420
___ BIO 2425
___ BIO 3100
___ BIO 3101
___ BIO 3102
___ BIO 3120
___ BIO 3400
___ BIO 3440
___ BIO 3450
___ BIO 3460
___ BIO 3470
___ BIO 4310
___ BIO 4320
___ BIO 4330
___ CHM 3402
___ CHM 3420
___ ENG 3330
___ MTH 1302
___ MTH 2500
___ PHY 1401

126 Total Hours

Bachelor of Science in Biotechnology

The Bachelor of Science in Biotechnology prepares students for graduate education in biotechnology or entry-level careers in biotechnology. The Biotechnology program provides a strong foundation in biological sciences and chemistry, with an emphasis on laboratory applications of genetics and molecular biology techniques.

___ CBC 1201

General Education Core 33 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ CPS 2304
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2300 or 2301 or 2302 or 2303 or 3300 or 3301
- ___ HIS 1300 or 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303
- ___ PSY 1300
- ___ SOC 2300
- ___ SPH 2300

Bible Core 6 hours

- ___ BIB 1300
- ___ BIB 1301

Bible/Theology Elective 3 hours

___ _____

Chemistry and Math 18 hours

- ___ CHM 1410
- ___ CHM 1420
- ___ CHM 3420
- ___ CHM 3300
- ___ MTH 2311

Chemistry & Math Electives 8 hours

- ___ CHM 1400 or 1401 or 2401 or 3402 or 3100 or 3101 or 3102 or 4300 or MTH 1302 or 1501 or PHY 1400 or 1401

Biotechnology Core 30 hours

- ___ BIO 1410
- ___ BIO 2320
- ___ BIO 3340
- ___ BIO 3400
- ___ BIO 3410
- ___ BIO 3430
- ___ BIO 3450
- ___ BIO 4420

Biology Electives 17 hours

- ___ BIO 2300
- ___ BIO 2402
- ___ BIO 2410
- ___ BIO 2411
- ___ BIO 2420
- ___ BIO 2425
- ___ BIO 3100
- ___ BIO 3101
- ___ BIO 3102
- ___ BIO 3120
- ___ BIO 3440
- ___ BIO 3460
- ___ BIO 3470
- ___ BIO 4310
- ___ BIO 4320
- ___ BIO 4330
- ___ ENG 3330

General Electives 9 hours

___ _____
___ _____
___ _____

126 Total Hours

Bachelor of Science in Church Music

The Bachelor of Science in Church Music is a four-year degree, which prepares students for music ministry.

___ CBC 1201

General Education Core 29 hours

___ BIO 1400

___ ENG 1300

___ ENG 1301

___ HIS 1300

___ HIS 1301

___ HIS 2300 or 2301 or POS 2300

___ MTH 1303

___ PHY 1404 or AST 1400

___ SPH 2300

Bible Core 9 hours

___ BIB 1300

___ BIB 1301

___ BIB/THE Upper Division Elective

Major Performance 16 hours

Minor Performance 4 hours

___ MVC 1261 and

___ MVC 1262

OR

___ MPC 1251 and

___ MPC 1252

Recitals (4000 Level)

Major Requirement 36 hours

___ MUS 1301

___ MUS 1202

___ MUS 1303

___ MUS 1204

___ MUS 1310

___ MUS 2503

___ MUS 2504

___ MUS 3260

___ MUS 3210

___ MUS 3301

___ MUS 4302

___ MDC 1161

___ MDC 1162

___ MUS 4160

Church Music Core 24 hours

___ MUS 2210

___ MUS 2220

___ MUS 2310

___ MUS 2320

___ MUS 3211

___ MUS 3212

___ MUP 3220

___ MUS 3230

___ MUS 4100

___ MUS 4105

___ MUS 4210

___ MUS 4220

Ensemble Performance 8 hours

___ 6 hours ensemble of choice

___ MHB 1171

___ MHB 1172

Proficiencies

___ MUP 2050 (voice majors)

___ MUV 2050 (piano majors)

128 Total Hours

Bachelor of Science in General Studies

The Bachelor of Arts in General Studies is a four-year degree, which provides a diverse educational experience. The curriculum includes courses in several areas: humanities, social sciences, natural sciences, mathematics, business, fine arts, and religion.

___ CBC 1201

English 15 hours

___ ENG 1300

___ ENG 1301

___ ENG 2300 or 2301 or 2302
or 2303

___ ENG 3000/4000 LEVEL

___ SPH 2300

History 12 hours

___ HIS 1300 or 1301

___ HIS 2300 or 2301 or POS 2300

___ HIS 3000/4000 Level (American)

___ HIS 3000/4000 Level (World)

Social Sciences 12 hours

___ PSY 1300

___ SOC 2300

___ COU or PSY or SOC 3000/4000
Level

Sciences 12 hours

___ BIO 1400 or 1410

___ PHY 1400 or 1404 or

AST 1400

___ CHM 1400 or CHM 1410 or
BIO 2402

Fine Arts 9 hours

___ ART 2300 or THR 2300 or

___ MUS 2300

___ MUS 4300

Math 6 hours

___ MTH 1303 or 1501

___ MTH 1302 or 1370 or 2311

Physical Education 4 hours

___ PED Activity 1 hour

___ PED 2300

Bible Core 12 hours

___ BIB 1300

___ BIB 1301

___ BIB 3000/4000 Level

___ PHI 1300 or 2308 or 2310

Business 6 hours

___ CPS 2304

___ ACC 2300 or ECO 2300 or 2301

Upper Division Electives 12 hours

Minor 24 hours

126 Total Hours

Bachelor of Science in Health Sciences

The Bachelor of Science in Health Sciences prepares students for entry into health science fields, such as physical or occupational therapy, requiring a four-year degree program that includes a social sciences component. The program includes biology core and upper-division electives, as well as the required psychology and sociology courses.

___ CBC 1201

General Education Core 39 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2300 or 2301 or 2302 or 2303 or 3300 or 3301
- ___ ENG 2320 or 2340 or PHI 1300 or 2308
- ___ ENG 2302 or 2303 or HIS 1301 or PHI 2310
- ___ GEO 1301 or SOC 2300
- ___ HIS 1300
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303
- ___ PED 2300
- ___ PSY 1300
- ___ SPH 2300

Biology Core 27 hours

- ___ BIO 1410
- ___ BIO 2410
- ___ BIO 2411
- ___ BIO 3100
- ___ BIO 3120
- ___ BIO 3470
- ___ BIO 4310
- ___ BIO 4320
- ___ ENG 3330

Interdisciplinary 49 hours

- ___ CHM 1400 or 1410
- ___ CHM 1401 or 1420
- ___ CPS 2304
- ___ MTH 2311 or BUS 2311 or PSY 2340
- ___ PED 2310
- ___ PHY 1400
- ___ PHY 1401
- ___ PSY 3302
- ___ PSY 3303
- ___ PSY 3304
- ___ PSY 3310
- ___ PSY 3390
- ___ PSY 4300
- ___ SOC 2301
- ___ SOC 3300

Bible Core 9 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ Upper Division BIB/THE Elective

126 Total Hours

Bachelor of Science in Leadership & Ministry

The Bachelor of Science in Leadership Ministry is a PACE degree program that prepares students to rise to a higher level of effectiveness in ministry. Students gain an extensive knowledge of the Bible and theology, a deep understanding of several key areas of church ministry, and solid training to become an effective leader.

___ CBC 1200

General Education Core 35 hours

- ___ 3 hrs Composition I
- ___ 3 hrs Composition II
- ___ 3 hrs U.S. History or American Government
- ___ 3 hrs Social Science Elective
- ___ 3 hrs Speech
- ___ 3 hrs Humanities Elective
- ___ 3 hrs Art or Music or Theatre Appreciation
- ___ 4 hrs Science Elective
- ___ 4 hrs Science Elective
- ___ 3 hrs College Algebra
- ___ 3 hrs Computer Applications

Electives 21 hours

Leadership and Ministry Core 60 hours

- | | |
|--------------|--------------|
| ___ BIB 2301 | ___ RED 2300 |
| ___ BIB 2308 | ___ RED 3300 |
| ___ BIB 3300 | ___ PST 3301 |
| ___ BIB 3303 | ___ PST 3340 |
| ___ BIB 4300 | ___ PST 4305 |
| ___ BIB 4340 | ___ PST 4309 |
| ___ BIB 4355 | ___ THE 2300 |
| ___ MIS 4301 | ___ THE 3311 |
| ___ PAC 4300 | ___ THE 3312 |
| ___ PAC 4301 | ___ THE 3314 |

Bible 6 hours

- ___ 3 hrs Old Testament Survey
- ___ 3 hrs New Testament Survey

124 Total Hours



Bachelor of Science in Liberal Studies

The Bachelor of Science in Liberal Studies is a PACE degree program that provides a diverse educational experience. The curriculum includes courses in several areas: humanities, social sciences, natural sciences, mathematics, business, fine arts, and religion.

___ CBC 1200

English 15 hours

- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2300 or 2301 or 2302 or 2303
- ___ ENG 3000/4000 LEVEL (ENG 4300)
- ___ SPH 2300

History 12 hours

- ___ HIS 1300 or 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ HIS 3000/4000 Level American (HIS 3300)
- ___ HIS 3000/4000 Level World (HIS 3360)

Social Sciences 12 hours

- ___ PSY 1300
- ___ SOC 2300
- ___ COU or PSY or SOC 3000/4000 Level
- ___ (COU 3330, COU 3340)

Sciences 12 hours

- ___ BIO 1400 or 1410
- ___ PHY 1400 or 1404 or AST 1400
- ___ CHM 1400 or CHM 1410

Fine Arts 6 hours

- ___ ART 2300 or MUS 2300 or THR 2300

Math 3 hours

- ___ MTH 1303 or 1501

Bible Core 12 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB 3000/4000 Level or PAC 4300
- ___ PHI 1300 or 2308 or 2310

Business 12 hours

- ___ CPS 2304
- ___ ECO 2300 or PAC 3305
- ___ ECO 2301 or PAC 3306
- ___ PAC 3320

Other Upper Division 15 hours

- ___ HIS 4304
- ___ PAC 3342
- ___ SOC 2300
- ___ PAC 4301
- ___ PAC 4307
- ___ PAC 4320

Electives 24 hours

- ___ _____
- ___ _____
- ___ _____
- ___ _____
- ___ _____
- ___ _____
- ___ _____
- ___ _____

125 Total Hours

Bachelor of Science in Management Information Systems

The Bachelor of Science in Management Information Systems is a PACE degree program. The curriculum provides students with the knowledge to use computers to manage information and solve business problems. Students gain practical and theoretical experience with computers, business software applications, programming, systems analysis and design, operating systems and networks, telecommunications, and management.

___ CBC 1200

General Education Core 35 hours

- ___ 3 hrs Composition I
- ___ 3 hrs Composition II
- ___ 3 hrs U.S. History or American Government
- ___ 3 hrs Social Science Elective
- ___ 3 hrs Speech
- ___ 3 hrs Humanities Elective
- ___ 3 hrs Art or Music or Theatre Appreciation
- ___ 4 hrs Science Elective
- ___ 4 hrs Science Elective
- ___ 3 hrs College Algebra
- ___ 3 hrs Computer Applications

Bible 6 hours

- ___ 3 hrs Old Testament Survey
- ___ 3 hrs New Testament Survey

Electives 21 hours

Management Information Systems

Core 60 hours

- | | |
|--------------|--------------|
| ___ PAC 3305 | ___ PAC 3346 |
| ___ PAC 3306 | ___ PAC 4256 |
| ___ PAC 3307 | ___ PAC 4300 |
| ___ PAC 3311 | ___ PAC 4308 |
| ___ PAC 3312 | ___ PAC 4320 |
| ___ PAC 3314 | ___ PAC 4344 |
| ___ PAC 3320 | ___ PAC 4346 |
| ___ PAC 3342 | ___ PAC 4348 |
| ___ PAC 3343 | ___ PAC 4350 |
| ___ PAC 3345 | ___ PAC 4440 |

124 Total Hours

Bachelor of Science in Missions

The Bachelor of Arts in Missions is a four-year degree, which provides a thorough understanding of the Bible and prepares students to become effective missionaries.

___ CBC 1201

General Education Core 35 hours

___ ART 2300 or MUS 2300 or
THR 2300
___ BIO 1400
___ ENG 1300
___ ENG 1301
___ ENG 2300 or 2301 or 2302 or
2303 or 3300 or 3301
___ HIS 1300
___ HIS 2300 or 2301 or POS 2300
___ MTH 1303 or 1501
___ PED (2 Activity Hours)

___ PHY 1404 or 1400 or
CHM 1400 or AST 1400
___ PSY 1300 or SOC 2300
___ SPH 2300

Theology Core 9 hours

___ THE 2300 or 3311 or 3312 or
___ 3313 or 3314

Bible Core 15 hours

___ BIB 1300
___ BIB 1301
___ BIB 2300 or 2301
___ BIB 2308 or 3300 or 3301 or
3303 or 3304 or 4300 or 4301
or 4302 or 4331 or 4332 or
4340 or 4350 or 4355 or 4356
or 4360

Missions Core 36 hours

___ MIS 1301
___ MIS 2300
___ MIS 2304
___ MIS 2310
___ MIS 3301
___ MIS 3302
___ MIS 4301
___ MIS 4303
___ MIS 4304
___ MIS 4306
___ MIS 4310
___ MIS 4330

Missions Elective 3 hours

___ MIS 2301 or 2302 or 4305 or
PHI 2308 or RED 2300

Minor 24 hours

126 Total Hours

Bachelor of Science in Organizational Management

The Bachelor of Science in Organizational Management is a PACE degree program. The curriculum prepares students for entrance into a standard MBA program and builds leadership and management skills needed for the work place.

___ CBC 1200

General Education Core 35 hours

- ___ 3 hrs Composition I
- ___ 3 hrs Composition II
- ___ 3 hrs U.S. History or American Government
- ___ 3 hrs Social Science Elective
- ___ 3 hrs Speech
- ___ 3 hrs Humanities Elective
- ___ 3 hrs Art or Music or Theatre Appreciation
- ___ 4 hrs Science Elective
- ___ 4 hrs Science Elective
- ___ 3 hrs College Algebra
- ___ 3 hrs Computer Applications

Electives 33 hours

Organizational Management Core 48 hours

- | | |
|--------------|--------------|
| ___ PAC 3305 | ___ PAC 3342 |
| ___ PAC 3306 | ___ PAC 4300 |
| ___ PAC 3307 | ___ PAC 4301 |
| ___ PAC 3311 | ___ PAC 4302 |
| ___ PAC 3312 | ___ PAC 4303 |
| ___ PAC 3314 | ___ PAC 4307 |
| ___ PAC 3315 | ___ PAC 4308 |
| ___ PAC 3320 | ___ PAC 4310 |

Bible 6 hours

- ___ 3 hrs Old Testament Survey
- ___ 3 hrs New Testament Survey

124 Total Hours



Bachelor of Science in Psychology and Social Services

The Bachelor of Science in Social Services is a four-year degree, which prepares students to work effectively with individuals, families, small groups, communities and organizations in a variety of settings. Graduates are employed in both public and private settings.

___ CBC 1201

General Education Core 45 hours

- ___ ART 2300 or MUS 2300 or THR 2300
- ___ BIO 1400
- ___ HIS 3300 or 3340 or 4304 or ECO 2300
- ___ ENG 1300
- ___ ENG 1301
- ___ ENG 2300 or 2301 or 2302 or 2303 or 3300 or 3301
- ___ HIS 1300
- ___ HIS 1301
- ___ HIS 2300 or 2301 or POS 2300
- ___ MTH 1303 or 1501
- ___ PED (1 Activity Hour)
- ___ PHY 1404 or 1400 or CHM 1400 or AST 1400
- ___ PSY 1300
- ___ SOC 2300
- ___ SPH 2300

Degree Related 9 hours

- ___ BIO 2300 or PSY 4300
- ___ PSY 2340
- ___ CPS 2304

Bible Core 9 hours

- ___ BIB 1300
- ___ BIB 1301
- ___ BIB 2300

Social Services Core 31 hours

- ___ COU 1301
- ___ COU 3310
- ___ COU 3340
- ___ COU 4430 OR 4440
- ___ PSY 2300
- ___ PSY 3302
- ___ PSY 3303
- ___ PSY 3310
- ___ SOC 2301 or COU 3330
- ___ SOC 3300

Bible /Theology Electives 6 hours

- _____
- _____

Minor 24 hours

126 Total Hours

Bible Minor

General Education 6 hours

_____ BIB 1300

_____ BIB 1301

Bible/Theology Electives 18 hrs*

_____ BIB 2300 or 2301 or 2308 or

_____ 3300 or 3301 or 3303 or 3304 or

_____ 4300 or 4301 or 4302 or 4331 or

_____ 4332 or 4340 or 4350 or 4355 or

_____ 4356 or 4360 or THE 2300 or

_____ 3311 or 3312 or 3313 or 3314

*12 hours of Bible/Theology electives must be upper division.

(A student who selects a Bible minor must add 9 hours of electives to his/her degree plan.)

24 Total Hours

Business Minor

Business Core 12 hrs

_____ ACC 2300

_____ CPS 2304

_____ ECO 2300

_____ ECO 2301

Business Electives 12 hrs

_____ Upper Division Business, Management or Marketing Courses

24 Total Hours

Christian Counseling Minor

_____ COU 2310

_____ COU 3303

_____ COU 4360

_____ PHI 2308

_____ PHI 2310 or PST 4309

_____ PSY 3300 or 3304

_____ RED 3301 or 3302

_____ SOC 2301 or COU 3330

24 Total Hours

English Minor

_____ ENG 2300

_____ ENG 2301

_____ ENG 2302 or 2303

(A course used as an humanities elective for general education may not count)

_____ ENG 2340

_____ ENG 3300

_____ ENG 3301

_____ ENG 4300

_____ ENG 4330

24 Total Hours

History Minor

History Core 12 hours (6 hours from General Education Core)

_____ HIS 1300

_____ HIS 1301

_____ HIS 2300

_____ HIS 2301

History Upper Division Electives 18 hours

_____ HIS 3300

_____ HIS 3340

_____ HIS 3302 or 3350 or 3360 or 3370 or

_____ HIS 4320

_____ HIS 4304

_____ HIS 4310

24 Total Hours

(BS in Church Music and Social Service majors take an additional 3 hours of history)

Journalism Minor

Journalism Core 15 hours

_____ JOU 1300

_____ JOU 1310

_____ JOU 2320

_____ JOU 2330

_____ JOU 3300

Journalism Electives 9 hours

_____ JOU 3310 or 3320 or 3330 or

_____ 4100 or 4101 or 4102 or

_____ 4300 or 4320 or 4330

24 Total Hours

Missions Minor

Missions Core 18 hours

- _____ MIS 1301
- _____ MIS 2300
- _____ MIS 2310 or PHI 2310
- _____ MIS 4306
- _____ MIS 4301
- _____ MIS 4330

Missions Electives 6 hrs

- _____ MIS 2301 or 2302 or
- _____ 3301 or 4305 or PST 4309

24 Total Hours

Music Minor

- _____ MUS 1301
- _____ MUS 1202
- _____ MUS 1303
- _____ MUS 1204
- _____ MUS 1310
- _____ MUS 3210
- _____ MUS 3260
- _____ MUS 3301
- _____ Upper Division Ensemble 4 hours

24 Total Hours

Pastoral Studies Minor

Pastoral Studies Core 18 hours

- _____ PST 1300
- _____ PST 2300
- _____ PST 3300
- _____ PST 3301
- _____ PST 4301
- _____ PST 4330

Pastoral Studies Electives 6 hours

- _____ PST 3340 or 4305 or 4309
- _____

24 Total Hours

Recreation Leadership Minor

- _____ MGT 4335
- _____ PED 1117
- _____ PED 1120
- _____ PED 1121
- _____ PED 1300
- _____ PED 2310
- _____ PED 2320
- _____ PED 3300
- _____ PED 4330
- _____ PED 3390

24 Total Hours

Religious Education Minor

- _____ RED 1300
- _____ RED 2300
- _____ RED 2301
- _____ RED 3300
- _____ RED 3301
- _____ RED 3302
- _____ RED 4304
- _____ RED 4330

24 Total Hours

Sports Management Minor

- _____ BUS 3303
- _____ MGT 3300
- _____ MKT 3300
- _____ PED 1117
- _____ PED 1120
- _____ PED 1121
- _____ PED 1300
- _____ PED 2310
- _____ PED 4330
- _____ PSY 3390

24 Total Hours

Youth Ministry Minor

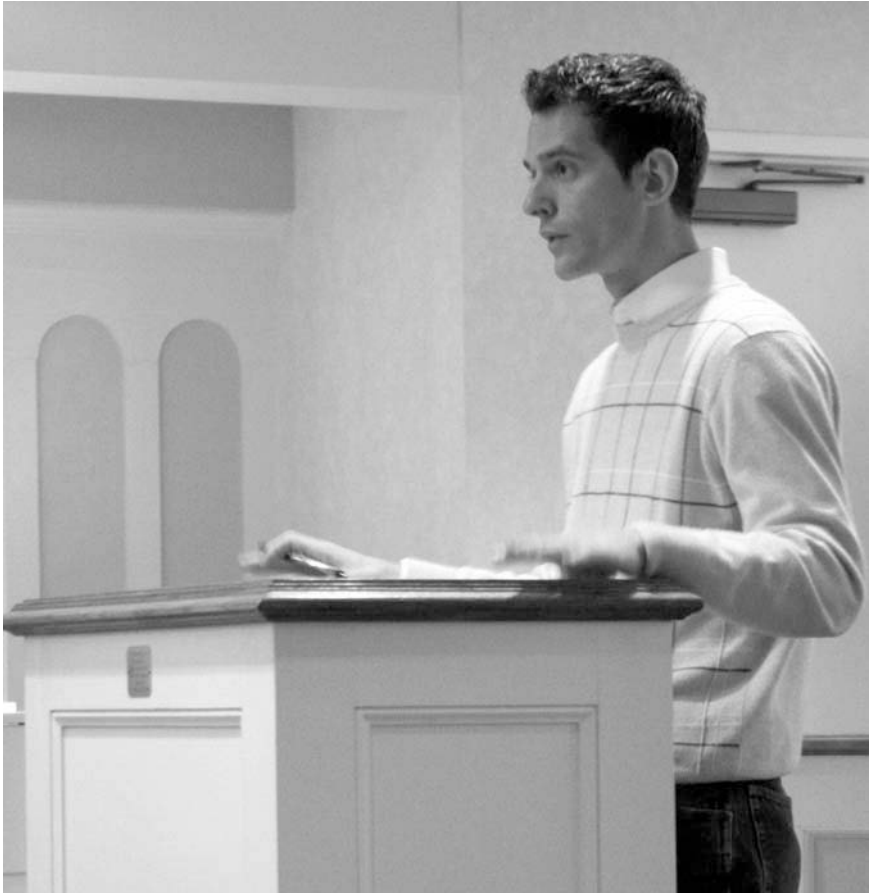
Youth Ministry Core 18 hours

- _____ YTM 2301
- _____ YTM 2302
- _____ YTM 3300
- _____ YTM 3301
- _____ YTM 3302
- _____ YTM 4330

Youth Ministry Electives 6 hours

- _____ COU 2310 or MIS 4301 or
- _____ RED 2300 or SOC 3310

24 Total Hours



Course Descriptions

Course descriptions and times offered are subject to change.

ACC 2300

Accounting Principles I

Analysis and recording of business transactions in the journal; posting to the ledger; preparing a trial balance, worksheet, income statement, and balance sheet; adjusting, closing and reversing entries; reconciling bank statements; calculating interest on notes, depreciation, and inventories. Prerequisite: Sophomore classification or permission of instructor. Fall

ACC 2301

Accounting Principles II

A continuation of BUS 2300. Emphasis upon more advanced accounting concepts. Prerequisite: ACC 2300 with a grade of C or better. Spring

ACC 3300

Intermediate Accounting I

Study of intermediate accounting theory with emphasis on preparation and interpretation of financial statements. Applies valuation principles to balance sheet accounts, covering current and long-term assets and liabilities. Prerequisite: ACC 2301 with a minimum grade of C. Fall 2012

ACC 3301

Intermediate Accounting II

Continuation of Intermediate Accounting I with emphasis on the statement of cash flows and the valuation of intangible assets, long-term liabilities, and shareholder's equity. Prerequisite: ACC 3300 with a minimum grade of C. Spring 2013

ACC 3310

Cost Accounting

Study of cost accounting principles, including product costing, job order costing, process costing, inventory, payroll, budgeting. Emphasis on decision support and uses of accounting information. Prerequisite: ACC 2301 with a minimum grade of C. Fall 2012

ACC 4300

Individual Income Tax

Fundamentals of federal income taxation and social security taxes for individuals, determination of taxable income, and preparation of income tax returns. Prerequisite: ACC 2301 with a minimum grade of C. Fall 2013

ACC 4310

Government and Nonprofit Accounting

Accounting theory and practice applied to non-for-profit organizations such as churches, educational institutions, hospitals, and governmental bodies. Prerequisite: ACC 2301 with a minimum grade of C. Spring 2013

ACC 4320**Auditing**

Introduction to the public accounting profession. Includes study of auditing theory, audit procedures, professional ethics, and professional and legal responsibilities of auditors. Prerequisites: ACC 3301 with a minimum grade of C. Spring 2014

ART 2300**Art Appreciation**

A survey of art designed to help students understand and appreciate the significant achievements in painting, sculpture and architecture. Spring

AST 1400**Astronomy**

An introduction to the night sky, our solar system, and the stars. Lecture and Lab. Fall

BIB 1300**Survey of the Old Testament**

General introductions to the Bible, its supernatural origin and its literary structure and composition. A survey of the major periods of Old Testament history from the creation to the Post-Exilic Era, with stress on the divine mission of the Messianic race. Fall

BIB 1301**Survey of the New Testament**

A continuation of Bible 1300. Brief review of the Inter-Biblical Period and a survey of Christianity during the first century. Special emphasis on the divine origin of the church, the ministry of the Holy Spirit, and the authority of the New Testament in the work of the churches. Spring

BIB 2300**Life of Christ**

A study in the life of Christ as revealed in the four Gospels: His person and character, His travels, His teaching and the miracles, and His methods of dealing with people. Fall

BIB 2301**The Life of Paul**

Paul's background, conversion and call to service, missionary activity, and letters. Spring

BIB 2308**Interpreting the Bible**

Survey and evaluation of the various methods of interpreting the Scriptures. Required of all ministerial students. Spring 2011

BIB 3300**The Pentateuch**

The first five books of the Bible. The creation, fall and redemption of man, the relation of Jesus and the church to the law. Fall 2009

BIB 3301

The Historical and Poetical Books of the Old Testament

Joshua to Esther, Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. Fall 2010

BIB 3303

Pastoral Epistles

I Timothy, II Timothy, and Titus, their background, authorship, relationship to the body of Pauline literature and the New Testament. Fall 2010

BIB 3304

Hebrews and the General Epistles

Hebrews to Jude. Spring 2010

BIB 4300

Biblical Archaeology

The principal archaeological discoveries of the ancient Near Eastern world, including the Dead Sea Scrolls, and their bearing upon the study of the Bible. Spring 2010

BIB 4301

Minor Prophets

Hosea to Malachi. Spring 2010

BIB 4302

Major Prophets

Isaiah, Jeremiah, Ezekiel, and Daniel. Fall 2010

BIB 4331

Exodus

Extensive analysis of Exodus, including history, language, and theology. A thorough study of the priesthood, tabernacle, and sacrificial system. Fall 2009

BIB 4332

Daniel and Apocalyptic Literature

An intensive exegesis of Daniel and other apocalyptic works. Particular attention to the Messiah and His Kingdom. Fall 2009

BIB 4340

Isaiah

An in-depth analysis of the prophecy of Isaiah. Special attention to the historical setting, the prophecies of the immediate and extended future of the covenant people; the Christological content of the Messianic prophecies; and the ethical content of the book. Spring 2011

BIB 4350

Synoptic Gospels

An intensive study of Matthew, Mark, and Luke, including background, contemporary views and themes. Fall 2009

BIB 4355**Romans**

A study of Paul, the city of Rome, and the letter to the Romans. Fall 2010

BIB 4356**I Corinthians**

An intensive study of this Pauline letter, including background, themes and theology. Spring 2011

BIB 4360**Revelation**

An intensive study of Revelation. Detailed analysis of the entire book, prophetic application of the various symbols employed in its imagery, and its practical lessons. Fall 2009

BIO 1400**Biology for General Education**

A survey of the basic processes and principles of plant and animal life. Designed to acquaint students with their environment and their dependence upon living things. For students not planning to major in biology or those who feel they need an introductory course before taking other courses in the biological field. Required in all curricula unless otherwise specified. Lecture and lab. Fall, Spring

BIO 1410**Molecular and Cellular Biology**

The molecular and cellular basis of the structure and function of organisms, including the role of major biological molecules in cellular structures, metabolism, protein expression, and the genetics of reproduction. Lab includes experimental design and automated data collection and analysis. Includes current trends in cellular biology research, and an introduction to scientific literature and writing. Lecture and lab. Prerequisites: CHM 1400 or CHM 1410, high school biology and science ACT score of 19 or above or BIO 1400. Spring

BIO 2300**Introduction to Nutrition**

Principles and application of nutrition information to everyday living. Fall

BIO 2320**Current Issues in Biology**

A required course for Biology and Biotechnology majors. An introduction to current topics in biological and biotechnological sciences, including bioethics, developing biotechnologies, and career opportunities. Prerequisites: BIO 1400 or BIO 1410. Fall

BIO 2402**Human Anatomy and Physiology**

A study of the structure and function of the human body. Designed for biology majors, dental hygiene majors, radiology majors, pre-medical and nursing majors, home economics majors, physical education majors, and anyone desiring additional work in science. Lecture and lab. Prerequisite: BIO 1400 with a grade of C or higher. Spring

BIO 2410

Human Anatomy and Physiology I

A study of structure-function relationships in skeletal, muscular, nervous and integumentary systems. Lecture and lab. Prerequisites: BIO 1400 or 1410 with a grade of C or higher. Fall

BIO 2411

Human Anatomy and Physiology II

A continuation of BIO 2410 including endocrine, cardiovascular, respiratory, digestive, excretory, and reproductive systems. Lecture and lab (lab emphasis on physiologic testing). Prerequisite: BIO 1400 or 1410 with a grade of C or higher. Spring

BIO 2420

Botany

Includes a study of the structure, function, life history, and importance of the nonvascular and vascular plants. Three hours lecture and one three hour lab per week. Prerequisites: BIO 1400, BIO 1410 or consent of the instructor. Spring

BIO 2425

Zoology

Includes a survey of the major animal phyla: morphology, physiology, ecology, behavior and life histories. Three hours lecture and one three hour lab per week. Prerequisites: BIO 1400, BIO 1410 or consent of the instructor. Fall

BIO 3100, 3101, 3102

Special Problems in Science

Laboratory-based research over a topic approved by the faculty supervisor. May include participation in mentored fellowship programs. Prerequisite: Consent of advisor, faculty supervisor, and department chair. Fall, Spring

BIO 3120

Medical Terminology

A course for health care field majors. Fundamentals of medical etymology and abbreviations as a basis for building a professional vocabulary. Independent study. Prerequisite: BIO 1400 or BIO 1410. Fall

BIO 3340

Biotechnology

A study of biotechnology applications including regulation and current trends in biotech product development. Covers topics such as genetically modified foods, pharmacogenomics, genetic services, and diagnostic testing. Prerequisites: BIO 1410, BIO 3410. Alternating Spring

BIO 3400

Microbiology

A study of bacteria and viruses including classification, physiology, pathology, immunology and food microbiology. Practical lab applications include exercises in the survey of microbes in the environment, prevention of the spread of microbes, and methods of treatment of microbial diseases. Lab includes current topics in microbiology and in-depth scientific writing exercises, including the preparation of a report and presentation

over a current microbiology topic. Lecture and lab. Prerequisites: BIO 1410 with a “C” or higher. Spring

BIO 3410

Genetics

A course for science majors and/or students entering health care professional programs. Includes a review of structure and function of DNA, transcription and translation. Includes principles of heredity, pedigree analysis, molecular basis of inheritance, gene expression and regulation, mutations and DNA repair, genetic diseases, genetic basis of development, recombinant DNA technology, genomics, quantitative and population genetics with an emphasis on human genetics. The laboratory component includes traditional genetic research methods in addition to molecular biology and bioinformatics applications. Requires an in-depth report and presentation over a current topic in genetics. Prerequisites: BIO 1410 . Fall 2010

BIO 3430

Cell Biology

An in-depth study of the processes in the life of the cell, including protein synthesis and intracellular trafficking, intercellular communication, membrane potential, differentiation, cell cycle control and cell division. Lecture and lab. Prerequisites: BIO 1410 and CHM 1420 or CHM 3402. Spring 2011

BIO 3440

Ecology

Relation of organisms to their environment. The composition, structure, function and distribution of populations, communities, and ecosystems. Lecture and lab. Prerequisites: BIO 1400 or BIO 1410, MTH 2311.

BIO 3450

Bioinformatics

Bioinformatics is a discipline that bridges biology and information sciences. This is an investigative course that introduces students to databases and software used to analyze DNA, proteins, drugs, and genomic data. The course includes hands on applications to biomedical and biotechnology applications. Prerequisites: BIO 1410, BIO 3410, and CPS 2304. Fall 2010

BIO 3460

Molecular Forensics

Includes a broad introduction to modern forensic molecular technologies with an emphasis on DNA profiling. Applications of population genetics. statistical interpretation, and national DNA databases are included. Lecture and lab. Prerequisites: BIO 1410, BIO 3410, CHM 1420 or CHM 3402. Fall 2011

BIO 3470

Histology

A course for health science majors. Provides an introduction to the structure and function of tissues and their physiological roles in human health. Includes histological methods, microscopic anatomy of cells, and applications of molecular markers to identify development, differentiation and pathological stages of cells. Prerequisites: BIO 1410 and BIO 2411, BIO 2402 or BIO 2410. Fall 2010

BIO 4310

Neuroscience

Designed for biology majors and/or students entering health care programs. The course includes the structural and functional relationship of the human nervous system at the cellular and systemic level, including sensory input and response, transduction of neural signals, and circuits involved in cognition and coordination of movement. Prerequisites: BIO 1410, CHM 1420 or CHM 3402 with a grade of C or higher. Spring 2011

BIO 4320

General Pharmacology

An introduction to pharmacology, primarily for students in allied health fields. Content includes an introduction to terminology, pharmacokinetics, pharmacodynamics, drug category, use, and side effects. Prerequisites: BIO 1410, BIO 3430, and CHM 1420 or CHM 3402. Alternating Spring

BIO 4330

Immunology

Covers the cells and molecules involved in the complex immune response, including innate and acquired immunity, principles of vaccine development, immune diseases, and immune tolerance. Prerequisites: BIO 1410, BIO 3410, and CHM 1420 or CHM 3402. Alternating Spring

BIO 4420

Molecular Biology

An in-depth application based course to train students in the developing technologies of molecular biology, including cloning, gene expression, polymerase chain reaction, and array-based technologies. Lecture and lab. Prerequisites: BIO 1410, BIO 3410, CHM 1420 or CHM 3402. Alternating Fall

BUS 2311

Business Statistics

Topics in mathematical statistics as applied to business, including frequency distribution, descriptive statistics, interpretation of data, and probability. Prerequisite: MTH 1303 with a grade of C or higher. Fall

BUS 3303

Legal Environment of Business

A study of the legal issues affecting business decision-making including contracts, agency, negotiable instruments, property, wills, deeds, mortgages, employer-employee relations, bailments, and carriers. Prerequisites: BUS 2300 and ECO 2300 with a grade of C or higher. Fall

BUS 3305

Financial Management

A study of the basic principles of the financial management of an organization, including valuation of the organization, working capital management, and capital budgeting. Prerequisites: BUS 2301, 2311, CPS 2304, and ECO 2301 with a grade of C or higher. Fall

BUS 3323

Business Communications

Oral and written communications for the modern office environment. Practice in composing various types of letters, written and oral business reports, and employment messages. Prerequisites: PED 1300 or BUS 2300 and ENG 1300 with a grade of C or higher. Fall

BUS 4100, 4101, 4102

Special Problems in Business

Students who enroll in this course will work with a member of the business faculty to customize a course relevant to the student's career aspirations or present occupational requirements. As an independent study, the course may emphasize relevant business readings, practical business experiences, or both. Students will complete various assignments intended to gauge the quality of the educational experience. Students will be allowed to take up to three of these one hour courses. Fall, Spring

BUS 4310

International Business

A study of the operations of multinational firms and international business transactions, including theories and practices in international trade, strategies of multinational firm, and issues in managing international operations. Prerequisites: MGT 3300 and MKT 3300 with a grade of C or higher. Spring

CBC 1101

Prior Learning Assessment Orientation

Students explore the process of preparing and presenting non-collegiate prior-learning experiences for academic credit. Available only to PACE students seeking a baccalaureate degree. On Demand

CBC 1200

PACE Orientation

An orientation designed to acquaint students with college policies and procedures. Students learn basic study skills with emphasis on adult learning styles and strategies. This course is required of all students entering the PACE program for the first time. Fall, Spring

CBC 1201

Principles of Collegiate Success.

Principles of Collegiate Success is a course designed to assist new students in their adjustment to college life, develop an understanding of the learning process and academic success skills, and foster a sense of personal and social responsibility. The course is required of all first time entering freshman, transfer students who have earned less than 15 hours of college credit, or as required by the CBC Admissions Committee. This course is required each semester until the student has made a minimum grade of "D." Fall, Spring

CHM 1300

Chemistry Fundamentals

Designed for students with little or no previous chemistry instruction. Provides a basic understanding of chemistry to prepare the student for further study in the field of chemistry. This course does not satisfy science degree requirements. Lecture only. Fall

CHM 1400

College Chemistry I

Principles of general chemistry including quantitative analysis, atomic structure, nomenclature, chemical bonding, chemical reactions and equations, electron configuration, molecular structure, and acid/base chemistry. Lecture and lab. Prerequisite: Satisfactory score on departmental chemistry placement exam and either CHM 1300 (Grade of C or higher), MTH 1303 (Grade of C or higher), or a Math ACT Subscore of 19. Fall

CHM 1401

College Chemistry II

A continuation of College Chemistry I, including acid/base chemistry, liquids and solids, thermodynamics, gases, equilibria, kinetics, and electrochemistry. Lecture and lab. Prerequisite: CHM 1400 with a grade of C or higher. Spring

CHM 1404

Chemistry Fundamentals with Lab

A survey of the basic principles of matter, the metric system, nuclear and organic chemistry, and macromolecules. For non-chemistry majors or those requiring an introductory chemistry course prior to taking other courses in the chemistry field. Lecture and lab.

CHM 1410

Physiological Chemistry I

A study of general chemistry related to physiology. Includes basic quantitative analysis, physical states and properties, atomic structure, periodicity, chemical equations, gases, liquids and solids, acid/base chemistry, electrochemistry and radioactivity. Lecture and lab. Prerequisites: CHM 1300 with a grade of C or higher or high school chemistry. Fall

CHM 1420

Physiological Chemistry II

A continuation of Physiological Chemistry I with an emphasis on organic molecules and related physiological processes. Introduces structure and reactions of organic molecules, including a survey of the functional groups, major organic biological molecules, and related biochemical processes. Lecture and lab. Prerequisite: CHM 1400 or CHM 1410 with a grade of C or higher. Spring

CHM 2401

Organic Chemistry I

Focuses on structure, physical properties, chemical reactions, and stereochemistry of hydrocarbon based organic molecules. Introduces reaction mechanisms to explain chemical behavior. Lab techniques demonstrate chemical properties covered in the lecture and develop scientific reasoning skills. Lecture and lab. Prerequisite CHM 1401 or CHM 1410 with a grade C or higher. Fall

CHM 3100, 3101, 3102

Experimental Techniques in Chemistry

Students participate in a research projects in an area of Biochemistry of interest to the student and supervising faculty. Prerequisite: Consent of the instructor. Fall, Spring

CHM 3300

Organic Spectroscopy

Introduction to the principles and interpretation of modern methods of molecular structure determination, including mass spectroscopy, infrared spectroscopy & NMR spectroscopy. Prerequisite CHM 1420 with a grade C or higher. Fall 2010

CHM 3402

Organic Chemistry II

Expansion of CHM 2401 to introduce the chemistry of common organic functional groups including aromatics, alcohols, ethers, carbonyl compounds, and amines. Lecture emphasizes reaction mechanisms and chemical properties. Lab techniques demonstrate chemical properties covered in the lecture and develop scientific reasoning skills. Lecture and lab. Prerequisite CHM 2401 with a grade C or higher. Spring

CHM 3420

Biochemistry

A comprehensive overview of the structure and function of biomolecules, including proteins, enzymes, catalysis, metabolism, molecular biology, and regulatory mechanisms. Lecture and lab. Prerequisites: BIO 1410 and CHM 1420 or CHM 3402 with a grade C or higher.

CHM 4300

Environmental Chemistry

The course explores the chemistry of the environment with particular emphasis on the atmosphere and the contribution of commercial and consumer pollution. Prerequisites: CHM 1420 or CHM 3402 with a grade C or higher.

COU 1301

Introduction to Social Services

An introduction to the basic values, attitudes, knowledge, skills, and techniques common to all social service work as well as the various career options available in social services. Hands-on work in the community may also be required. Fall

COU 2100, 2101, 2102

Readings: Counseling Issues

Contemporary readings in the field of biblical counseling. Three hours maximum. Prerequisite: Department chair approval. On Demand

COU 2310

Fundamentals of Christian Counseling

An introduction to the integration of psychology and Christian theology. Emphasis is given to an explicitly Christian view of human nature and major theological doctrines as they apply to human problems. The work of seminal Christian psychologists, counselors, educators, and leaders are also examined. Prerequisites: PSY 1300 with a grade of C or higher. Fall

COU 3303

Small Group Dynamics and Counseling

An overview of basic group dynamics and the various types of therapeutic groups. It will provide a review of resources and practical training in basic skills used in facilitating community support groups and church-related small group ministries. Prerequisites: COU 1301 and PSY 1300 with a "C" or higher. Fall 2009

COU 3310

Crisis Intervention

A study of crisis counseling and intervention. Emphasis will be on understanding crisis intervention strategies and skills and on understanding how to approach special problems such as domestic violence, drug & alcohol abuse, suicide, sexual assault and more. Fall 2009

COU 3330

Marriage and Family Counseling

An introduction to premarital, marital, and family counseling. Attention will focus on major models of family relations, communication, common problems faced by couples and families, and methods of intervention. Prerequisites: PSY 1300 and COU 1301 with a grade of C or higher. Spring 2011

COU 3340

Basic Counseling Skills

An introduction to the essential skills needed for effective counseling. Students will spend a significant amount of class time practicing basic counseling skills through role-playing and real-life interactions with critical review by both peers and the instructor. Students may also review video counseling vignettes and written case studies. Spring

COU 4360

Counseling Theories and Techniques

A survey of advanced classical and contemporary counseling theories and their respective techniques. Models are evaluated from a Christian perspective. Prerequisite COU 3340 with a grade of C or higher or permission from the Department Chair. Fall 2010

COU 4430

Social Services Internship

An unpaid, directed field experience. Students are assigned to an approved organization or agency for a period of 120 hours. Students are accountable to both their instructor and field supervisor(s). Each internship is unique and is tailored to the needs and interests of both the student and the participating organization or agency. The primary objective is for students to serve people with some sort of need and to do so face-to-face whenever possible. The specific goals, activities, and work hours are determined by the student and their field supervisor(s). Prerequisite: junior or senior in good academic standing. Spring, Summer, Fall

COU 4440

Social Services Practicum

An unpaid, directed field experience. Students may combine experience from several agencies and/or group travel to accumulate 120 hours of experience. Students are accountable to both their instructor and field supervisor(s). Each practicum is unique and

will be tailored to the needs and interests of both the student and the participating organizations or agencies. The primary objective is for students to serve people with some sort of need and to do so face-to-face whenever possible. The specific goals, activities, and work hours are determined by the student and their field supervisor(s). Prerequisite: junior or senior in good academic standing. Spring, Summer, Fall

CPS 2304

Computer Applications

A study and practice of word processing, financial spread-sheet, and presentation software on personal computers. Fall, Spring

CPS 3300

Management Information Systems

An introduction to the development, implementation, and management of information systems throughout the organization. Examines the integration of information systems as a tool in business operations and decision-making. Prerequisites: BUS 2300 and CPS 2304 with a grade of C or higher. Fall

ECO 2300

Principles of Economics I: Macroeconomics

A study of national and international issues in economics, including inflation, unemployment, monetary and fiscal policy, and international trade. Prerequisite: MTH 1303 with a grade of C or higher. Fall

ECO 2301

Principles of Economics II: Microeconomics

A study of consumer and producer behavior, including production and cost theory, market structure, and government's role in business operation. Prerequisite: MTH 1303 with a grade of C or higher. Spring

EDU 1310

The Education Profession

A survey of the education profession, including educational career orientation, school organization and curriculum, analysis of the educator's characteristics and role, contemporary issues in education, certification processes, and twenty hours of field experience.

EDU 1330

Basic Educational Technology Skills.

This course will provide an introduction to computer and information technology. Students will develop competency in word processing, spreadsheets, desktop publishing, presentation software, and Internet utilization through laboratory activities.

EDU 3330

Foundations of Early Childhood Education

A study of the various roles assumed by teachers in the field of early childhood education.

ENG 0300

English Fundamentals

A study of the fundamentals of English grammar and the skills needed for college level writing. An assessment test of basics in written English is given at the beginning and end of the term. Students, who have an ACT English Subscore below 19, are required to take the course. This course does not count toward degree requirements. Fall, Spring

ENG 1300

Composition I

Reading and writing essays for a variety of purposes and audiences. Study of grammar incorporated into the study of composition. Competency of standard written English skills assessed at beginning and end of term. Prerequisite: Minimum of 19 on the ACT English Subscore or completion of ENG 0300 with grade of C or higher. Fall, Spring

ENG 1301

Composition II

A continued study of effective composition with an emphasis on persuasion and scholarly research. Research papers required. Prerequisite: ENG 1300 with a grade of C or higher. Fall, Spring

ENG 2300

English Literature I

British literature from the Old English period through the late 17th century. Literary themes, authors, and historical influences on the literature studied. Prerequisite: ENG 1300 with a grade of C or higher. Spring

ENG 2301

English Literature II

British literature from the 18th century to the present. Literary themes, authors, and historical influences on the literature studied. Pre-requisite: ENG 1300 with a grade of C or higher. Fall, Spring

ENG 2302

World Literature I

A survey of world literature from the ancient world through the Renaissance, with readings from various cultures. Particular focus given to the expression of human experience through the study of thematic trends, cultural developments, and the worldview of major selections. Includes reading from the Ancient Period, the Middle Ages, and the Renaissance. Prerequisite: ENG 1300 with a grade of C or higher. Fall

ENG 2303

World Literature II

A survey of world literature from the Enlightenment through Modernism. Particular attention given to the understanding of thematic trends, cultural developments, and comparative analysis of the major authors. Includes readings from the Enlightenment, the Romantic Period, Realism, Naturalism, and the Modern Era. Prerequisite: ENG 1300 with a grade of C or higher. Fall, Spring

ENG 2340

Introduction to Fiction

A thematic study of short fiction from various cultures with focus on literary themes, genre conventions, historical and cultural influences, and philosophical values. Prerequisite: ENG 1300 with a grade of C or higher. Spring

ENG 3300

American Literature I

A survey of American literature from the discovery period to the Civil War with focus on literary themes, major authors, and historical influences on the development of an American identity in literature. Prerequisite: ENG 1300 with a grade of C or higher. Fall

ENG 3301

American Literature II

A survey of American literature in the 19th and 20th centuries with focus on literary themes, major authors, and historical influences on the development of literature. Prerequisite: ENG 1300 with a grade of C or higher. Spring

ENG 3320

Creative Writing

A writing workshop where students work closely with the instructor and peers in preparing and revising original works of nonfiction, fiction, and poetry, with an emphasis on the value of revision. Prerequisites: Upper division standing or permission from the Department Chair. On Demand.

ENG 3330

Technical Writing

This course places emphasis on scientific literature and investigative research using current databases and reliable sources. The course includes medical and scientific terminology from developing fields and provides practice in discerning reliable sources, writing in different scientific formats, and oral presentation of scientific material. Prerequisites: BIO 1400 or BIO 1410, ENG 1301, CPS 2304. Fall

ENG 4300

Research Methods

A study of academic and professional forms of writing, exploring a variety of research methods and materials, requiring both individual and group tasks. Major research project required. Prerequisite: Upper division standing or permission of the Department Chair. On Demand

ENG 4330

Topics in Literature

A directed, intensive study of a particular literary subject (a theme, issue, or writer selected by the instructor with student input), culminating in a major paper. Online delivery with three face-to-face sessions between student and instructor. Prerequisites: ENG 1300, 1301, 2302/2303, and upper division standing. On Demand

GEO 1301**Principles of Geography**

A survey of the basic concepts of geography. An introduction to the study of geography as a whole, including physical, cultural, political, economic and regional geography. Emphasis on man's relationship to his environment. Fall

GRK 1300**New Testament Greek Grammar I**

A beginner's course designed to familiarize the student with the basic elements of the language; stressing vocabulary, conjunction, declension, composition, and translation. Fall

GRK 1301**New Testament Greek Grammar II**

A continuation of GRK 1300. Prerequisite: GRK 1300 with a grade of C or higher. Spring

GRK 2310**Greek Exegesis I**

A second-year Greek course designed to provide wide exposure to many New Testament texts and to introduce students to intermediate Greek grammar, building upon basic grammar and moving toward exegesis and application. Prerequisite: GRK 1301 with a grade of C or higher. Fall

GRK 2311**Greek Exegesis II**

A continuation of GRK 2310. Prerequisite: GRK 2310 with a grade of C or higher. Spring

HIS 1300**World History I**

The achievements and contributions of humanities struggle, from pre-history to the early modern period, in the evolution of global civilizations. Fall, Spring

HIS 1301**World History II**

Development of modern societies, emphasizing the impact of industrialization and colonization, from the seventeenth century to the present. Fall, Spring

HIS 2300**American Nation I**

A survey of the interplay of social, economic, and political forces that have brought about the development of the American nation. Fall

HIS 2301**American Nation II**

A survey of the interplay of social, economic, and political forces from 1865 to the present. Spring

HIS 2310

History of Christianity

A study of primitive Christianity and the early church, Medieval European Christianity, the Reformation, Eastern Orthodox movements, Modern European and American Christianity, and ecumenicalism. Fall 2009, 2011

HIS 3100, 3101, 3102

Readings in World History

Independent reading designed to expose the student to historical literature on major world topics. Prerequisites: HIS 1300 or 1301 with a grade of C or higher and Department Chair approval. Fall

HIS 3103, 3104, 3105

Readings in American History

Independent reading designed to expose the student to both the literature and interpretations of major issues in American history. Prerequisites: HIS 2300 or 2301 with a grade of C or higher and Department Chair approval. Spring

HIS 3300

Contemporary America

Intensive study of the development of a modern, technological world power since 1920. Particular attention accorded the cultural and social development of the American people. Prerequisite: HIS 2301 or consent of the instructor. Fall 2009, 2011

HIS 3302

Europe In the Twentieth Century

Political, economic, and social developments of Europe since World War I. Ideas and philosophies which have affected the course of modern history are studied. Prerequisite: HIS 1301 or consent of instructor. Spring 2010

HIS 3340

Childhood in America

A writing intensive course examining children and childhood in America since the 17th century. The changing social meaning and role of children in pre-industrial, industrial, urban, and social welfare societies will be explored. Spring 2011

HIS 3350

The Roman World

A history of Rome from the early Republic to the collapse of the empire with specific emphasis devoted to the following topics: political institutions, social structure, economy, urbanism, warfare, paganism and Christianity, the crisis of the Republic, formation of the Principate, and the evolution of the Roman state. Prerequisite: HIS 1300 with a grade of C or higher. Spring 2010

HIS 3360

Ancient Greece

A study of Greece from its beginnings among the Minoans and Mycenaeans through the Hellenistic Age. Special emphases will be placed on political theory, the beginnings of serious inquiry, and the contributions of literature and the arts. The religious traditions of Greece – and Christianity's contact with Greek culture – will also be major focus of the course. Prerequisite: HIS 1300 with a grade of C or higher. Spring 2011

HIS 3370**Modern Middle East**

An introduction to the history of the Middle East in the 19th and 20th centuries. Discussion of political, diplomatic, economic, social, and cultural developments will be the focus of this course. It will also view the Middle Eastern peoples' rediscovery of their own traditions as a means to grapple with western political and economic domination. Special attention is devoted to the Arab-Israeli conflict, the Islamic Revolution in Iran, and the rise of politicized militant Islam. Prerequisite: HIS 1301 with a grade of C or higher. Fall 2010

HIS 4302**History of the Baptists**

Baptist history distinctives and principles from New Testament times to the present. Fall 2010

HIS 4304**Arkansas History**

Development of Arkansas as a state with attention given the development of Southern institutions and a treatment of Arkansas as a mirror of the greater happenings in the nation itself. Prerequisite: HIS 2301 with a grade of C or higher. Fall 2010

HIS 4310**Senior Seminar**

Research methods, professional writing styles, and oral communication skills will be developed. Students will research a topic of relevance to their academic emphasis and present the findings in an engaging way to the class utilizing different forms of technology. Additionally, in typical seminar fashion, students will refine assessment skills by critiquing both the written document and the oral presentation. Prerequisite: Senior class standing and Department Chair approval. On Demand

HIS 4320**The World Since 1945**

A recent history of the world through lectures, discussion, and media presentations of such topics as the reconstruction of Europe following World War II, the Cold War, the end of colonial empires (decolonization), the creation of Israel and the Arab-Israeli conflict, the United Nations and world peace, the European community, and global terrorism. Fall 2009, 2011

HIS 4330**Public Internship**

Course involves work with a social sciences related business or public agency. The student will work under the direct supervision of an individual at the internship site and a member of the social studies faculty. Prerequisite: 9 credit hours earned in social science courses, cumulative grade point average of 3.00, and consent of the department and participating agency supervisor. Prerequisite: Senior class standing and Department Chair approval. On Demand

JOU 1100, 3100

Publications Productions

Students serve as staff members or editors of the Tower Times student newspaper or Carillon yearbook. Assignments for writing, photography, or design are required to serve on the staff. May be taken up to four times. Fall, Spring

JOU 1300

Introduction to Mass Media

Provides a comprehensive understanding of the mass media and its role in society, past and present. Includes an overview of the forms, history, structure, functions and effects of the media and its future. Fall

JOU 1310

Basic Photography

Beginning course in theory and applied aspects of photojournalism. Includes study of cameras and basic techniques with an emphasis on editing with Photoshop. Students must provide an automatic/manual 35 mm digital camera with removable lens. Spring 2010

JOU 2320

News Reporting

News gathering and reporting skills for print or online journalism. Involves writing and editing various types of news stories for publication. Fall

JOU 2330

Publications Design

Beginning course in using desktop publishing software and related hardware for electronic pagination. Emphasis on newspaper, magazine, and brochure production and publication. Fall 2009

JOU 3300

Media Law and Ethics

Legal boundaries and ethical issues journalists must follow to operate in the modern media. Fall 2009

JOU 3310

Photojournalism

Intensive field shooting techniques beyond the basics. Continued development of skills in lighting, composition, capturing emotion, and storytelling. Students must provide an automatic/manual 35 mm digital camera with removable lens. Prerequisite: Basic Photography. Spring 2011

JOU 3320

Advanced Reporting

In-depth reporting on public issues, including reporting for publication. Also covers investigative and computer-assisted reporting. Prerequisite: News Reporting. Spring 2010

JOU 3330

Advanced Publications Design

Innovative graphic design in page layout, including advanced techniques, special effects, and other creative elements. Examines the processes involved in coordinating art and typography with verbal and visual content. Prerequisite: Publications Design. Spring 2011

JOU 4100, 4101, 4102

Special Topics in Journalism

Involves a concentrated study and research into media topics such as journalism law, ethics, history, future media coverage, or topics selected by the student and approved by the instructor. Prerequisite: Consent of instructor. Fall, Spring

JOU 4300

Christian Worldview in Media

Understanding how secular and Christian worldview influences media coverage in today's society. Fall 2010

JOU 4320

Feature Writing

How to write a variety of feature stories and come up with ideas for a community newspaper, general or special interest journal, or newsletter. Prerequisite: News Reporting. Spring 2011

JOU 4330

Internship in Writing or Photography

Provides an opportunity to integrate professional experience with traditional academic study. Prerequisites: Requires junior standing with a minimum GPA of 2.5 and completion of at least nine hours of journalism classes. Fall, Spring

MDC 1161

Diction for Singers

A thorough study of pronunciation skills in English and Italian encountered in the study repertory of vocal music. A phonetic approach including its application in the singing situation. Required of freshman voice majors. Class instruction. Fall 2010

MDC 1162

Diction for Singers

A thorough study of pronunciation skills in German and French encountered in the study repertory of vocal music. The phonetic approach is continued with application in the singing situation. Required of freshmen voice majors. Class instruction. Prerequisite MDC 1161 with a "C" or higher. Spring 2011

MGT 3300

Principles of Management

A study of the functions managers fulfill within a business organization, the behavior of individuals within an organization, and theories of business management, and issues affecting modern organizations. Prerequisites: BUS 2300, CPS 2304, ECO 2300, ECO 2301 with a grade of C or higher. Fall

MGT 4310

Production and Operations Management

A study of the management of production and operations function of the organization. Includes study of quality management, facilities planning and management, forecasting, resource planning, scheduling, and inventory planning and control. Prerequisites: BUS 2300, 2311, CPS 2304, and ECO 2301, with a grade of C or higher. Fall

MGT 4315

Entrepreneurship and Small Business

A study of the management of small business firms with a focus on the development of entrepreneurial talents and decision-making abilities. Includes study of business plans, growth strategies, marketing plans, human resource issues, and strategic management for small and family-owned businesses. Prerequisites: MGT 3300 and MKT 3300 with a grade of C or higher. Spring 2010

MGT 4320

Human Resource Management

A study of the human resource function of the organization, including recruitment, selection, placement, training, compensation, evaluation, and termination of human resources. Prerequisites: MGT 3300 with a grade of C or higher. Spring 2010

MGT 4325

Organizational Behavior

A study of the behavior of individuals and groups within the organization. Includes workforce diversity, perception, motivation, job design, stress, group dynamics, power and conflict, decision-making, organizational culture, and organizational change. Prerequisites: MGT 3300, PSY 1300 or SOC 2300 with a grade of C or higher. Spring 2011

MGT 4335

Leadership

A study of the principles and practice of leadership. Includes theories of leadership, ethical issues that affect leaders, power, teamwork, motivation, and diversity. Prerequisites: BUS 2300, CPS 2304, ECO 2300, 2301 with a "C" or higher. Spring 2011

MGT 4340

Business Strategy and Policy

A capstone course for business majors to be taken during their final year. A writing-intensive course that integrates prior course work and student work experience and includes case studies of current businesses and business issues. Prerequisites: BUS 3305, 4310, MGT 3300, and MKT 3300 with a grade of C or higher. Spring

MHB 1171, 3175

Handbells

Beginning through advanced techniques of handbell ringing. Performances on campus and limited off-campus. Open to all students. Fall, Spring

MIC 1241, 1242

Guitar Class

Students focus on the development of standard classical guitar technique and learn to read both notated music and tablature. MIC 1241 is a prerequisite for MIC 1242. Fall, Spring

MIS 1301

Biblical Foundation of Missions

A study of the theological foundations of missions. It emphasizes both the Old and New Testaments, including Israel and the nations, the teachings of Christ, and Pauline Missiology. It looks at contemporary issues such as inclusivism, pluralism, and syncretism. Special attention is given to emerging theologies in cross-cultural settings. Fall 2009

MIS 2300

History of Missions

A historical study of the advance of Christianity throughout the world. Emphasis is given to the methodologies employed by mission practitioners throughout the ages in order to evaluate the effectiveness of specific strategies and approaches to world evangelism. This study aids the student in recognizing the basic principles of intercultural ministry and in formulating a personal strategy of mission. Fall 2009

MIS 2301

Foreign Missions Practicum I

The study of foreign missions with applied practical field experience. Spring 2010

MIS 2302

Foreign Missions Practicum II

Continued study of foreign missions with applied practical field experience. Spring 2011

MIS 2304

Cultural Anthropology/Traditional Religions.

This is a survey of basic cultural concepts and social organizations that affect missionary communication on the Gospel in a culturally diverse world. The Traditional Religions emphasis of the course deals with effective evangelism in an environment where traditional religious manifestations (animism, mana, magic, tabu, veneration of ancestors, nature worship, and the concept of High God) underlie the more developed religions such as Islam, Hinduism, and Buddhism. Fall 2010

MIS 2310

World Religions

A general survey of the major non-Christian religions of the world. This course provides an introduction to the basic characteristics of the living religions of today — Judaism, Islam, Hinduism, Buddhism, Shintoism, and Confucianism. Spring 2011

MIS 3301

Intercultural Communication.

A survey of intercultural communication through relationships, societal roles, and everyday life. Special emphasis is given to communicating the Gospel through an incarnational model of ministry. Fall 2010

MIS 3302

Intercultural Church Planting and Church Growth

A study of how to plant and develop indigenous churches. Emphasis is given to the Church Growth Movement and how it applies to modern missions. Spring 2011

MIS 4301

Evangelism

A survey of the basic scriptural principles for personal and mass evangelism, Ways and means of soul-winning the nature of sin, the meaning and necessity of divine grace, the act and meaning of personal commitment to Christ, and present trends in evangelism. Spring 2010

MIS 4303

Issues in Missiology.

This course examines trends and issues in contemporary missions. Special emphasis is given to preparing the missionary to think critically in a rapidly changing world. Spring 2010

MIS 4304

Intercultural Leadership Development.

This course examines the need of leadership development among missionaries and how to develop indigenous leaders for national churches. The course gives specific attention to theological training options on the field, strategic planning, and the 12 indispensable leadership skills. Spring 2011

MIS 4306

Missionary Life and Ministry.

This course looks to build a platform of resources and contacts in the world of missiology. Special attention is given to integration into missionary life, denominational missions history and procedures, and first-hand learning from those involved on the mission field. Fall 2009

MIS 4310

Missiological Research and Methodologies.

This course is a survey of field research theory and practice. Emphasis is placed on ethnography and field survey studies. The student will make a research proposal for a specific field and then do the research in conjunction with his or her internship. Spring 2010

MIS 4330

Missions Internship

Extensive research of relevant literature, appropriate reports and "on-the-job" experience to strengthen the findings of readings, research, and prior instruction in the field of missions. Spring, Summer

MKT 3300

Principles of Marketing

A study of the creation, communication and delivery of value. Emphasizes the development and implementation of a marketing plan that leads to mutually beneficial exchanges. Prerequisites: BUS 2300, CPS 2304, ECO 2300, and ECO 2301 with a grade of C or higher. Fall

MKT 4315

Consumer Behavior

A study of the individual and cultural aspects of consumer decision-making, purchase patterns, and motivation. Includes market segmentation, marketing strategy, and customer loyalty. Prerequisites: MKT 3300, PSY 1300 or SOC 2300 with a grade of C or higher. Spring 2010

MKT 4320

Advertising and Promotion

A study of promotional strategies and methods and their effectiveness. Includes publicity and sales, advertising design, advertising concepts, campaign strategy, media mix, advertising research, and the relationship of advertising to the marketing mix. Prerequisite: MKT 3300 with a grade of C or higher. Spring 2011

MKT 4325

Retailing

A study of the management of the contemporary retail organization. Includes retail strategy, store location, merchandise management, pricing strategy, human resource issues, customer service, and e-commerce strategies. Prerequisites: MGT 3300, MKT 3300 with a grade of C or higher. Spring 2010

MKT 4335

Marketing Research

A study of the application of research methodology to marketing. Includes problem identification, research design, data collection and analysis, and presentation of results. Emphasis on the use of marketing research in the planning and decision-making processes of the organization. Prerequisites: BUS 2311, MKT 3300 with a grade of C or higher. Spring 2011

MPC 1251

Piano Class I

Offered as a class for beginners. It is the first step towards completion of the piano proficiency. Fall

MPC 1252

Piano Class II

A continuation of Piano Class I. Prerequisite: MUS 1251. Spring

MTH 0301

Beginning Algebra

Designed to aid those students with insufficient background to be successful in Intermediate Algebra. This course introduces students to fundamental algebraic concepts. Concepts covered include word problems, fractions, graphing, linear equations, factoring, operations with real numbers and polynomials. The course includes lecture and activity with a one hour per week lab attendance requirement. This course does not count toward degree requirements but computes in semester and cumulative grade point averages. Students with a ACT math score less than 17 are advised to take this course. Students entering MTH 0300 Intermediate Algebra will take a placement test. A failing score on the placement exam will place the student in MTH 0301 Beginning Algebra. Fall, Spring

MTH 0300

Intermediate Algebra

Introduction to elementary concepts of sets, relations and numbers. Includes a study of fractions, factoring, roots, linear and quadratic equations, functions and graphs. This course does not count towards degree requirements. Students who have a math sub-score of less than 19 on the ACT must take this course before enrolling in MTH 1303. Fall, Spring

MTH 0400

Algebra Fundamentals

A remedial course designed specifically to prepare PACE students for MTH 1303 College Algebra. This course includes but is not limited to the following concepts: basic mathematics, operations of signed numbers, polynomials and exponents. Also, the fundamental operations of Intermediate Algebra are studied to include but not be limited to real numbers, radical equations, linear equations and graphs. Students must earn a grade of C or higher in this course to take MTH 1303 College Algebra.

MTH 1302

Plane Trigonometry

Reviews the basic ideas of geometry necessary to the development of trigonometry. Examines trigonometric functions, identities, equations, graphs, and the solution of triangles. Prerequisite: MTH 1303 with a grade of C or higher. Spring

MTH 1303

College Algebra

Basic concepts of sets and set relations, the fundamental properties of real numbers, fundamental processes, equations, inequalities, absolute value, graphs, and functions. Prerequisite: Minimum math subscore of 19 on the ACT or MTH 0300 with a grade of C or higher. Fall, Spring

MTH 1370

Business Calculus

Exponential functions, mathematics of finance; systems of linear equations, linear inequalities and linear programming; limits, derivatives, and integrals; business calculus applications including marginal analysis, extrema and concavity of functions of one and several variables. Prerequisite: MTH 1303 with a grade of C or higher.

MTH 1501

Calculus I

Covers the concepts of functions, limits, analytic geometry, derivatives, and integrals. Prerequisites: MTH 1302 and 1303 with a grade of C or higher or permission of the Department Chair.

MTH 2311

Elementary Statistics

Topics in mathematical statistics, including frequency distribution, descriptive statistics, interpretation of data, and probability are discussed. Prerequisite: MTH 1303 with a grade of C or higher.

MTH 2500

Calculus II

A continuation of MTH 1501 with emphasis on differentiation and integration techniques, polar coordinates, conics, transcendental functions, and series. Prerequisite: MTH 1501 with a grade of C or higher or permission of the Department Chair.

MUC 1101, 3105

College Choir

A group of mixed voices chosen from the best talent on campus. Limited membership, but open to all students subject to the approval of the director on the basis of vocal qualification and balance of parts in the organization. Presentation of outstanding music works and concerts of religious music at regular intervals. Fall, Spring

MUC 1111, 3115

Singers

A select ensemble of mixed voices with repertoire including classical and contemporary music. Acceptance in this group is by audition only. This group travels extensively during the fall and spring around Arkansas and surrounding states to schools and churches for recruiting purposes. Fall, Spring

MUC 1121, 3125

Madrigal/Music Production

The students will learn musical selections from the Renaissance to the present. Musical styles, interpretation of styles, and musical technique will be taught. Students will be assessed by the process and progress of rehearsals and the final performance of their selected character or vocal position. Fall, Spring

MUG 1141, 3145

Guitar Ensemble

A select ensemble which performs guitar solos and multiple guitar music. Fall, Spring

MUI 1141, 3145, Applied Music - Guitar

MUI 1241, 3245, Applied Music - Guitar

MUI 4000

Senior Guitar Recital

MUP 1151, 3155, Applied Music - Piano

MUP 1251, 3255, Applied Music - Piano

MUP 2050

Piano Proficiency

MUP 4000

Senior Piano Recital

MUS 1202

Ear Training I

Rhythmic reading, sight singing, ear training, and dictation. Lab required. Fall

MUS 1204

Ear Training II

Continued sight singing, ear training, and dictation. Lab required. Prerequisite: MUS 1301 and MUS 1202 with a grade of C or higher. Spring

MUS 1300

Introduction to Music Theory

A review of basic music fundamentals, including notation (rhythm and pitch), keys, scales, intervals, meter, melody and harmony. Some sight singing, ear training, and keyboard assignments included. Open to all students, especially music majors and minors who have insufficient background to enter Theory I (Not applicable to theory requirement). Spring

MUS 1301

Theory I

Basics I, II, III, tonic, dominant, subdominant, and secondary triads. Entrance test required. Fall

MUS 1303

Theory II

Continuation of Theory I. The triad in inversion, nonharmonic tones, the dominant and supertonic seventh chords, and the melodic line. Prerequisite: MUS 1301, and MUS 1202 with a grade of C or higher. Spring

MUS 1310

Introduction to Music Literature

Music and composers from ancient times through the twentieth century analyzed through recordings. Designed for music majors and minors. Spring 2011

MUS 2210

Keyboard Harmony for the Church Musician

A continuation of MPC 1251 and 1252 (Piano Class I and II), but with emphasis on playing hymns and worship choruses by ear, reading chord charts, and basic improvisation. Prerequisite: MUS 1303, 1204, MPC 1252. Taken the following semester after MPC 1252.

MUS 2220

Contemporary Worship Music and Leadership

A survey of songs of the praise and worship movement of the last three to four decades. Choruses will be critically examined according to their scriptural and theological content as well as their musical integrity. The course will also focus on the practical issues of preparing, rehearsing, and using a team of singers and instrumentalists to lead worship. Types of sound systems, and projection software and hardware may also be covered. Prerequisites: MUS 2310.

MUS 2300

Music Appreciation

Music, its origin and development. Illustration through recorded instrumental and vocal music. Relationship of music to other arts, literature, and the social sciences. For non-music majors only. Fall, Spring

MUS 2310

Philosophy and Administration of Church Music

An overview of the philosophies, administration, and supervision of a church music program. Students are guided in developing their own philosophy of church music. Topics include: the role of the music minister, the graded choir program (children, youth, and adult choirs), rehearsal techniques, musical styles, worship planning, time management, the music library, church music facilities, budgets, and staff relationships. Prerequisite: MUS 1303, 1204, MPC 1252.

MUS 2320

History of Church Music and Worship

A study of music in worship from Biblical times to the present. Comprehensive in scope, the course covers the historical development of both liturgical and free forms of Christian worship.

MUS 2503

Theory III Harmony/Ear Training

Previous theory material reviewed. Harmonic sequence, secondary dominant chords and elementary modulations. Diatonic seventh chords, borrowed chords, Neapolitan sixth chords, augmented triads and augmented sixth chords. Correlated ear training. Prerequisite: MUS 1303, MUS 1204 with a grade of C or higher. Fall

MUS 2504

Theory IV Harmony/Ear Training

Chords of the ninths, eleventh, and thirteenth. Unclassified chord structures and complex harmonic progressions. Original composition work required. Correlated ear training. Prerequisite: Music 2503 with a grade of C or higher. Spring

MUS 3210

Conducting

A course studying the techniques of conducting in which basic conducting technique is acquired and applied in both instrumental and choral ensembles. Spring

MUS 3211

Hymnology I

An historical survey of Christian hymnody from the early church through the 18th century. Hymns will be analyzed according to the literary, theological, and musical characteristics. The practical use of hymns in the life of the church will be emphasized. Prerequisite: MUS 2320

MUS 3212

Hymnology II

An historical survey of Christian hymnody of the 19th and 20th centuries. Hymns will be analyzed according to their literary, theological, and musical characteristics. The practical use of hymns in the life of the church will be emphasized. Prerequisite: MUS 2320 and MUS 3211

MUS 3220

Writing Songs for Worship

A composition course designed to help the student write songs that are appropriate for congregational worship. Projects may include hymns, psalm settings, and contemporary worship songs in various styles. Prerequisite: MUS 2310

MUS 3230

Music Technology in the Church

A study and application of computer software available to the church musician, in particular the notation and digital recording software, Finale. Prerequisite: MUS 2310

MUS 3260

Choral Pedagogy

A course in organizing choral ensembles in which principles of group tone production, interpretative factors and literature sources are studied. Spring 2011

MUS 3301

Music History I

Development of music and its relationship to the political, sociological and economic conditions of the times from antiquity to 1750. Prerequisite: MUS 1310 with a grade of C or higher. Fall 2009

MUS 4100

Church Music Internship

Students gain practical leadership experience in the field of church music under the guidance of a music ministry professional employed at a Central Baptist College approved church. Possible service opportunities include directing a choir (children, youth or adult) or orchestra, planning and leading worship, rehearsing a worship team, or working with soloists and/or other ensembles. Students write weekly reports, which are critically analyzed and discussed. Students receive evaluations from their field supervisor and their faculty supervisor. Spring

MUS 4105

Sacred Vocal Solo Literature

A survey of sacred English art songs from the Baroque period to the present. Songs, with some degree of artistic quality, written specifically for church use in traditional or contemporary styles, may also be included. Songs will be examined for their textual and musical merit, and usefulness in worship. Prerequisites: MUS 1303, 1204, and MPC 1252.

MUS 4140

Guitar Pedagogy

A survey of pedagogical methods and techniques for the beginning students. Emphasis on knowledge of the instrument, its literature, and pedagogy. Spring 2011

MUS 4150

Piano Pedagogy

A survey of pedagogical methods and techniques for the beginning student. Emphasis will be placed on teaching techniques, materials, practice teaching, observation, and group techniques. Spring

MUS 4160

Vocal Pedagogy

Physiological and psychological aspects of voice teaching techniques considered from a historical, evolutionary, and comparative point of view. Diagnostic and corrective procedures taught. Spring 2011

MUS 4210

Sacred Choral Literature

A survey of choral music from the Renaissance to the present. Although cantatas, oratorios, and masses by minor composers will be included, high-quality church anthems (especially English Cathedral anthems), which have stood the test of time, will be the primary focus of the course. Anthems will be examined for their textual and musical merit, and usefulness in worship. Prerequisites: MUS 2320 and 3212.

MUS 4220

Instrumental Music in the Church

Provides the church musician with the methods and techniques to start a church instrumental program. Includes a survey of church instrumental music, practical scoring, rehearsal techniques, and building a church band or orchestra. Prerequisite: MUS 1303, 1204, and MPC 1252

MUS 4300

Fine Arts Seminar

A writing intensive seminar designed to introduce students to musical performance and art mediums. Class members will attend various events as individuals and as a class. Students will be responsible for purchasing tickets for all required performances and galleries. Prerequisites: MUS 2300 and ART 2300 or THR 2300. Fall

MUS 4302

Music History II

History of music from 1750 to the twentieth century. Prerequisite: MUS 3301 with a grade of C or higher. Spring 2010

MUV 1161, 3165

Applied Music - Voice

MUV 1261, 3265

Applied Music - Voice

MUV 2050

Voice Proficiency

This proficiency is for all non-vocal Church Music majors with a prerequisite of Voice Class I & II. This proficiency will be tested by a faculty jury at the end of Voice Class II. Spring

MUV 4000

Senior Voice Recital

MVC 1261, 1262

Voice Class

A voice class for beginning voice students. Application of vocal principles to develop singing ability. Group application of proper breathing, phrasing, and general attributes of correct vocal production. Fall 2010

PAC 1120

Introduction to Excel

Provide an introduction to the use of spreadsheet techniques. Acquaint students with proper fundamental procedures for creating, formatting, and producing documents. No experience with a computer is required.

PAC 1121

Introduction to PowerPoint

Provide an introduction to presentation techniques. Acquaint students with proper fundamental procedures for creating, formatting, and editing presentation documents. No experience with a computer is required.

PAC 1122

Introduction to Word

Provide an introduction to word processing techniques. Acquaint students with proper fundamental procedures for creating, formatting and editing word documents. No experience with a computer is required.

PAC 3305

Principles of Macroeconomics

An introductory course in macroeconomic theory with a primary emphasis placed upon the study of economic aggregates. Topics include: supply and demand, the market process, the economic role of government, measuring the nation's economic performance, unemployment, economic fluctuations, fiscal policy, money and the banking system, economic growth, international trade and foreign exchange markets.

PAC 3306

Principles of Microeconomics

Introduction to the microeconomic theories of supply and demand, price determination, resource allocation, various degrees of competition, and international trade and finance, as well as exploration of applications such as income inequality, rural and urban economics.

PAC 3307

Legal Implications for Business

A basic explanation of the law-its sources, development, terminology, and a discussion of specific legal doctrines and principles which affect business, with an introduction to business organizations such as corporations and partnerships, criminal contracts, legal documents, and property.

PAC 3311

Accounting I

A study of basic concepts, principles, and practices involved in processing and communicating economic information through financial statements.

PAC 3312

Accounting II

A study of basic concepts, principles, and practices involved in processing and communicating economic information through financial statements. Prerequisite: PAC 3311 with a grade of C or higher.

PAC 3314

Statistics in Organizations

An introduction to the fundamentals of the collection, analysis, and presentation of quantitative data to be used in an educational, governmental, or business setting.

PAC 3315

Entrepreneurship and Small Business

Creativity, opportunity, leadership, excellence, and profit combined into an entrepreneurial approach to achieve the mission in small businesses. This course also includes techniques needed for the development of a business plan. Prerequisite: PAC 3312 with a grade of C or higher.

PAC 3320

Organizational Behavior and Management

Organizational theory, concepts, principles, behavior, and practices in operating an organization. Internal and external forces, planning, decision and control processes, motivation, formal and informal structure, productivity, and leadership.

PAC 3342

MIS Theory and Practice

Introduction to the general concept of a system and to systems theory, the system life-cycle and system development processes; emphasis on application to business-oriented information systems. Provides the student with skills necessary to conceptualize, design, and implement decision support systems (DSS) and expert systems (ES) in organizations.

PAC 3343

Introduction to Programming

A non-programming language specific course which emphasizes programming skills for solving business problems and developing solutions. It stresses modular design with pseudo code as the major program design technique. It is designed to help novice programmers gain a foundation in beginner programming skills.

PAC 3345

Visual Basic Programming I

An introduction to Windows programming using Microsoft Visual Basic.Net and the concepts needed to write programs by use of event-driven, object-driven methodology. Prerequisite: PAC 3343 with a grade of C or higher.

PAC 3346

Visual Basic Programming II

A continuation of Visual Basic Programming I, introducing drop and drag events, database management and reporting applications, creating Active X controls and distributing applications as well as other complex code structures. Prerequisite: PAC 3345 with a grade of C or higher.

PAC 4256

MIS Development

A comprehensive experience in which students demonstrate an understanding of management information systems by applying the concepts learned in the program. Prerequisites: PAC 3346, 4346, 4348, and 4440 with a grade of C or higher.

PAC 4300

Life and Teaching of Jesus

An exegetical study of Matthew, Mark, and Luke with cross reference to other Scriptures to explain the early life and Galilean ministry of Jesus Christ.

PAC 4301

Leadership Concepts

A study of the various characteristics and connotations that Scripture teaches are part of the biblical concept of leadership, including an application of these concepts to both personal and career goals.

PAC 4302

Organizational Marketing and Sales

The use of organizational mission to develop a marketing approach to reaching the potential constituencies with image, product, and service that will cause those constituencies to utilize the organization to meet their perceived needs in a manner that is profitable to the organization.

PAC 4303

Financial Management

The financial principles and accepted practices which need to be mastered by all managers, including an examination of banking, money, credit, financial instruments, investments, financial planning, internal and external auditing, profit, stocks, bonds, and other financial forms. Prerequisite: PAC 3312 with a grade of C or higher.

PAC 4307

Human Resources Management

The organization's effort to find, motivate and retain effective people who will have a commitment to being part of a team to accomplish the organizational mission.

PAC 4308

International Business

A study of the historical, legal, and economic terminology of international business and policies. Students learn about conducting business in an international context along with factors that shape and impact the international environment. Key elements of international finance, accounting, law, management, and marketing are discussed.

PAC 4310

Production and Operations Management

A conceptual and analytical examination of the strategic, functional, and operational decisions made as a part of an organization's production/operations function. Topics will be selected from quantitative techniques such as PERT/CPM, forecasting, linear programming, transportation and assignment, quality control, learning curves, scheduling and planning, inventory control, and modeling. Prerequisites: PAC 3312 and 3314 with a grade of C or higher.

PAC 4320

Project Management

A project driven course designed to identify comprehensive understanding of the skills required of project managers. This includes software presentation, instruction in monitoring and controlling projects and teams, managing risk, procurement planning techniques, and an introduction to using project management software.

PAC 4344

C++ Programming I

An introduction to the basic features of the C++ programming language such as data types, control structures, functions, pointers, strings, files, and arrays. Other topics include the object-oriented approach to problem-solving, program design, coding and testing and object-oriented analysis and design, encapsulating inheritance and polymorphism. Prerequisite: PAC 3343 with a grade of C or higher.

PAC 4346

C++ Programming II

This course is a continuation of C++ Programming I and covers software development for the Windows operating system using the C++ programming language. Various approaches to application development are examined, including class libraries, code generations and direct use of the API, MDI and OLE applications are also discussed. Prerequisite: PAC 4344 with a grade of C or higher.

PAC 4348

Database Management

Students study the design and administration of database systems in a business environment. The relational model is used and concepts are applied using Microsoft SQL. Topics include entity-relationship modeling and structured query language (SQL) methodology.

PAC 4350

Networking and Web Site Management

An introduction to telecommunication standards, networking options, web page design concepts, and common web page elements. Students are acquainted with the development of web pages using HTML, common web page elements, and other web design enhancing tools.

PAC 4440

System Design and Development

A study of analysis and design steps in information systems development, analysis and description of information flows in the organization, system development methodologies and tools, and system selection, acquisition, implementation and evaluation.

PED 1115

Beginning Racquetball

An introduction to the basic skills, rules, and strategy of racquetball. Spring

PED 1116

Beginning Badminton

Introduction to the basic skills, rules, and strategy of badminton. Spring

PED 1117

Beginning Basketball

Introduction to the basic skills, rules, and strategy of basketball. Fall

PED 1118

Self-Defense

The fundamental martial arts techniques for dealing with assailants. Fall, Spring

PED 1119

Beginning Tennis

Introduction to the basic skills, rules and techniques of tennis. On Demand

PED 1120

Beginning Volleyball

Introduction to the basic skills, rules, and strategy of volleyball. Fall

PED 1121

Beginning Bowling

Introduction to the basic skills, rules, and techniques of bowling. Bowling fee is charged. Fall, Spring

PED 1123

Beginning Golf

Introduction to the basic skills, rules, and techniques of golf. Fall

PED 1128

Advanced Self-Defense

A continuation of the study and practice of martial arts with an emphasis on advanced self-defense skills. Prerequisite: PED 1118 with a grade of C or higher. Fall, Spring

PED 1131, 3131

Collegiate Basketball

An activity class that requires active participation in intercollegiate varsity sports for the development of skills and talent. Fall, Spring

PED 1132, 3132

Collegiate Baseball

An activity class that requires active participation in intercollegiate varsity sports for the development of skills and talent. Fall, Spring

PED 1133, 3133

Collegiate Softball

An activity class that requires active participation in intercollegiate varsity sports for the development of skills and talent. Fall, Spring

PED 1134, 3134

Collegiate Cross Country

An activity class that requires active participation in intercollegiate varsity sports for the development of skills and talent. Fall, Spring

PED 1135, 3135

Collegiate Golf

An activity class that requires active participation in intercollegiate varsity sports for the development of skills and talent. Fall, Spring

PED 1136, 3136

Collegiate Soccer

An activity class that requires active participation in intercollegiate varsity sports for the development of skills and talent. Fall, Spring

PED 1137, 3137

Collegiate Volleyball

An activity class that requires active participation in intercollegiate varsity sports for the development of skills and talent. Fall, Spring

PED 1300

Introduction to Sport and Leadership Management

Serves as the introduction to the fields of both sport management and recreational leadership. This course is an overview of the field of recreation, providing students with an understanding of the nature and scope of recreation management, recreation behavior and activity. Fall

PED 2115

Beginning Fitness for Women

Stresses the importance of personal fitness and involves both cardiovascular and muscular strength training. On Demand

PED 2116

Beginning Fitness for Men

Stresses the importance of personal fitness and involves both cardiovascular and muscular strength training. On Demand

PED 2117

Walking and Fitness for Life

An activity/fitness class that requires students to document improvements in personal fitness in the areas of cardiovascular endurance and body composition. Fall, Spring

PED 2300

Personal and Community Health

Basic concepts and principles of healthy lifestyles are explored in order to provide a better understanding of the importance of personal health in enhancing the quality of life. Emphasis is placed on making responsible decisions regarding cardiovascular fitness, body composition, strength training, and proper diet. Students are required to complete an activity log for two months to demonstrate adherence to healthy lifestyle principles. Fall, Spring

PED 2310**Sport Safety and Risk Management**

This course is designed to equip students with the basic knowledge of caring for and preventing injuries, incorporating sport first aid, and injury prevention. It will also cover the concepts of risk management for recreation activities and facilities. Spring 2011

PED 2320**Sport Officiating**

This diverse class is designed to provide the student with an overview of the techniques required for officiating various sports. The official's role will be presented and opportunities will be provided for practical officiating experience. This will be followed by comprehensive analysis of officiating style, and etiquette. Spring 2011

PED 3300**Outdoor and Camp Leadership**

A practical and theoretical study of leading groups in outdoor and camp settings. Topics covered include outdoor leadership skills, expedition planning, emergency procedures and risk management along with working with youth in a camp environment. Spring 2010

PED 4330**Sport and Leadership Management Internship**

This is an unpaid, directed field experience requiring research and practical application of knowledge in the field(s) of sport management and recreational leadership. Each internship is unique and will be tailored to the needs and interests of both the student and the participating organization or agency. Students will be assigned to an approved organization or agency, and work hours will be determined by the student and his/her field supervisor(s). Fall, Spring

PHI 1300**Introduction to Philosophy**

An introduction to philosophy from a Christian perspective through ancient, medieval, modern, and contemporary sources, examining fundamental questions of philosophy such as the foundations of morality, knowledge, truth, reality, and the existence of God. Students are introduced to major areas of philosophy, including ethics, metaphysics, epistemology, aesthetics, and philosophy of religion. Spring 2010

PHI 2308**Ethics**

Fundamental ethical theories and major figures in the history of ethics are studied; basic concepts of moral and social issues are discussed, and decision-making is explored. Fall 2010

PHI 2310**World Religions**

A general survey of the major non-Christian religions of the world. This course provides an introduction to the basic characteristics of the living religions of today--Judaism, Islam, Hinduism, Buddhism, Shintoism, and Confucianism. Spring 2011

PHY 1400

College Physics I

Non-calculus based introduction to physics required for health science fields. Including physics of mechanics (kinematics, force, work, energy, momentum, circular and rotational motion, fluids) and thermodynamics. Lecture and lab. Prerequisite: high school trigonometry and second year algebra or equivalent or MTH 1303 with a C or higher. Fall 2010

PHY 1401

College Physics II

Continuation of College Physics I including waves, sound, electricity, magnetism, and light. Lecture and lab. Prerequisite: PHY 1400 with a grade of C or higher. Spring 2011

PHY 1404.

Physical Science for General Education

Basic principles of physical science including physics, chemistry, astronomy and weather. Includes two writing assignments. Lecture and lab. Fall, Spring

POS 2300

American Government

A survey of national, state and local governments, with emphasis on constitutional principles and significant contemporary trends and problems. Spring

PST 1300

Introduction to Pastoral Ministry

An overview of the character, qualifications and call of the pastor. Prospective pastors are familiarized with the primary requirements of the pastoral office by emphasizing the enduring principles of effective Christian ministry. Spring 2010

PST 2300

Sermon Preparation and Delivery

Preaching as an art, the selection of a text, the theme, the collection of material, and the outlining of a sermon. Spring 2011

PST 3300

Pastoral Leadership I

The methodology of the pastoral ministry including practical pastoral roles and disciplines. Prerequisite: PST 1300. Fall 2010

PST 3301

Pastoral Leadership II

This course will be taught in four modules: Church leadership principles; Church administration, including staff relations; Family leadership; and Church and personal financial administration. Prerequisite: PST 3300. Spring 2011

PST 3340**Basic Counseling Skills**

An introduction to the essential skills needed for effective counseling. Students will spend a significant amount of time practicing basic counseling skills through role playing and real-life interactions with critical review by both peers and the instructor. Students may also review video counseling vignettes and written case studies. Spring

PST 4301**Expository Preaching**

A study of the expository methods of preaching. The nature of expository preaching, types of expository sermons, methods of interpreting Biblical passages, and the formulation of expository sermons. Prerequisite: PST 2300. Spring 2010

PST 4305**Basic Church Growth**

Basic principles of church growth including multiplication and planting, leadership of the Holy Spirit, causes of stagnation, introversion, expansion, leadership training, and indigenous principles. Fall 2009

PST 4309**Modern Cults**

History, philosophy, and methods with emphasis on witnessing. Fall 2010

PST 4330**Pastoral Ministry Internship**

Extensive research of relevant literature, appropriate reports and "on-the-job" field experience to strengthen the findings of readings, research, and prior instruction in the field of pastoral studies. Spring, Summer

PSY 1300**General Psychology**

An introductory survey course to the field of psychology. It covers a wide scope of subjects including the scientific method, biology, perception, consciousness, learning, memory, intelligence, motivation, stress, emotions, development, personality theory, therapy, and abnormal behavior. Theological issues related to various topics are also explored. Fall, Spring

PSY 2300**Human Growth and Development**

An introduction to developmental psychology and exploration of the processes that shape our lives between conception and death. Although each life is unique, this course explores the ways that physical, cognitive, emotional, and social influences systematically combine to shape its overall course. Theological issues related growth and development are also explored. Spring

PSY 2340**Psychological Statistics and Research**

An introduction to the use of statistics in behavioral sciences. The focus is on basic statistical procedures and basic research design and methodology. Prerequisite: MTH 1303 and PSY 1300 with a grade of C or higher. Fall 2010

PSY 3300**Youth Counseling and Intervention**

A study of the causes, correction, and prevention of juvenile problems. Special attention is given to adolescent development, serving “at-risk” youth, and church/community services to adolescents. Spring 2011

PSY 3302**Theories of Personalities**

An advanced psychology course designed to expose students to the most prominent theories of personality within the field of psychology. Students review various theoretical models, the historical context in which they were developed, and how empirical research has been informed by these theories. An explicitly Christian perspective of personality is also examined. Prerequisite: PSY 1300 with a grade of C or higher. Course Fee Required. Spring 2011

PSY 3303**Abnormal Psychology**

An overview of the various psychological and behavioral disorders. Emphasis is given to diagnoses, causes, and treatments for the disorders. Prerequisite: PSY 1300 with a grade of C or higher. Spring 2010

PSY 3304**Aging, Death, and Dying**

A survey of the development in late adulthood and the social problems associated with aging. Attention is also given to the issue of death in various developmental periods. Students examine the professional helper’s role in assisting clients through the grieving process and coping with death. Fall 2009

PSY 3310**Social Psychology**

The study of how people think about, influence, and relate to one another. This course addresses a wide range of subjects including aggression, attitudes, conflict, conformity, cooperation, group behavior, interpersonal attraction, obedience, prejudice and discrimination. Prerequisite: PSY 1300 with a grade of C or higher. Fall 2009

PSY 3390**Sport Psychology**

This course defines the field of sport psychology and takes a look at its history and evolution to more current trends. Sport psychology as a science looks at large social issues and investigates the cause and effect of behavior in both team and individual sports. This course examines and studies people and their behavior in sport contexts. Theories and knowledge of psychology are presented in sport contexts. Primary focus is on how this specialty of psychology can serve athletes and coaches by applying psychological principles. Fall 2010

PSY 4300**Human Sexuality**

A study of human sexuality throughout the lifespan, viewed from sociological, psychological, and theological perspectives. This course provides students with honest, factual

information about sex. It will also help them see sex as a natural, healthy component of marriage and will dispel common myths and misconceptions regarding sexuality. Prerequisite: junior or senior class standing with Department Chair approval. Spring 2010

RED 1300

History and Philosophy of Religious Education

A survey of the history of religious education from Old Testament times to the present and a study of theories of Christian education with emphasis on developing a biblical philosophy of education. Spring 2011

RED 2300

Principles and Practices of Teaching

This course provides practical instruction for the teaching ministry of the church. Topics include introduction to Bible teaching use of methods and techniques, preparation and presentation of lessons and disciplining students. Fall 2009

RED 2301

Youth Ministry I

The biblical basis for youth ministry, history of the modern youth ministry movement, resources for youth ministry, goals of youth ministry, the youth minister's own spiritual walk and integrity, development and administration of programs that meet the needs of youth from infancy through high school years. Fall 2010

RED 3300

The Educational Program of the Church

This course instructs how to set up a Christian educational program in the local church-organization and administration. It teaches how to discover, recruit, and train teachers. Curriculum design is presented, support services are explored and methods of publicity are considered. Spring 2010

RED 3301

Teaching the Bible to Children

This course provides practical instruction and training for teaching the Bible to children. Emphasis is placed on materials, methods, teaching techniques and problems as well as motivation, classroom management and evaluation. Fall 2010

RED 3302

Teaching the Bible to Youth

This course provides practical instruction and training for teaching the Bible to junior high and senior youth. Particular attention is given to materials, methods and teaching techniques designed to meet the special needs of young people in practical Christian living. Spring 2010

RED 4304

Seminar in Religious Education

Research and analysis of selected literature in religious education with emphasis according to individual interest and need of the student. Spring 2010

RED 4330

Religious Education Internship

Extensive research of relevant literature, appropriate reports and “on-the-job” experience to strengthen the findings of readings, research, and prior instruction in the field of religious education. Spring, Summer

RDG 0200

Reading Comprehension

This course is designed to equip student with the skills they need to comprehend college-level reading assignments. Assessment will be based on in-class and out-of-class reading assignments, participation, and examinations. Students who score below 19 of the reading portion of the ACT or 42 on the reading portion of the ASSET will be required to take this course until a minimum grade of “C” is earned. Fall, Spring

SOC 2300

Introductory Sociology

A study of the basic principles and concepts of the origin and development of society and of the forms, institutions, and functions of human groups. Fall, Spring

SOC 2301

Sociology of the Family

A brief historical survey of the family in the development of personality, mate selection and courtship, marital discord and adjustment. Fall 2009

SOC 3300

Cultural and Diversity Issues

An overview of cultural diversity issues, comparing current social views with scriptural views and applications. Examines the role of the church and Christian ministry in counseling to specific population groups in today’s multicultural climate. Fall 2010

SPH 2300

Oral Communications

Basic principles of oral communication, including group and individual presentations. Designed to develop effective oral communication skills needed in the modern world. Fall, Spring

SPN 1300

Elementary Spanish I

A beginning level of study of Spanish through basic communication skills, vocabulary, grammar, and culture; designed for students with little (or very little) previous experience with Spanish. If a student is exempted from SPN 1300 by exam, college credit can be earned after completion of SPN 1301. See the Registrar or Department Chair for more information. Fall

SPN 1301

Elementary Spanish II

A continued study of Spanish with emphasis on conversation, development of vocabulary and intermediate grammar; designed for students with previous experience in Spanish. Prerequisite: SPN 1300 with a grade of C or higher or equivalent. Spring

SPN 2310**Intermediate Spanish**

Further development of language skills in Spanish, with focus on conversation, reading, and composition. Pre-requisite: SPN 1301 or permission of instructor. Spring 2010, Fall 2010

SPN 2320**Intermediate Spanish II**

This course allows further development of language skills in Spanish, with emphasis on advanced grammar and an introduction to Latin American and Peninsular literary texts. Students will expand their knowledge of Spanish vocabulary and grammatical structures, learn and use vocabulary related to the workplace, job interviews, health and well-being, daily chores, and common business situations, and read authentic Spanish texts. Pre-requisite: SPN 2310 with a grade of C or higher. Fall

THE 2300**Christian Doctrine**

A study of the major and fundamental doctrines of the Bible. Spring

THE 3311**Theology I**

A study of three major doctrines in the area of systematic theology: Theology, the doctrine of God; Christology, the doctrine of Christ; Pneumatology, the doctrine of the Holy Spirit. Spring 2010

THE 3312**Theology II**

A study of four major doctrines in the area of systematic theology: Angelology, the doctrine of angels; Harmartiology, the doctrine of sin; Anthropology, the doctrine of man; Soteriology, the doctrine of salvation. Fall 2010

THE 3313**Theology III**

A study of Three major doctrines in the area of systematic theology: Bibliology, the doctrine of Scripture; Ecclesiology, the doctrine of the church; Eschatology, the doctrine of last things. Spring 2011

THE 3314**Apologetics**

A study of the defense of Christianity against criticism and distortion and a presentation of the evidences of its intellectual credibility. It considers what Christians believe in the face of heretical tendencies and offers an explication of its basis in rationality. Christianity will be studied in the light of the various world views and philosophies and within a biblical framework. Fall 2009

THR 2300

Theatre Appreciation

This course provides a study of the art, craft, and business of theatre. Emphasis is placed on the audience's appreciation of the work of the playwright, director, designer, producer and critic. Upon completion, the student should be able to demonstrate a vocabulary of theatre terms and to recognize the contributions of various theatre artists. This is a non-performance based course. Fall

YTM 2301

Youth Ministry I

The biblical basis for youth ministry, history of the modern youth ministry movement, resources for youth ministry, goals of youth ministry, the youth minister's own spiritual walk and integrity, development and administration of programs that meet the needs of youth from infancy through high school years. Fall 2010

YTM 2302

Youth Ministry II

A study of practical aspects of youth ministry. Attention is given to evangelism, disciplining youth, Bible studies, discipline, youth trips, fund-raising, problems faced by youth, penetrating the culture of teenagers, and critical concerns in youth ministry. Prerequisite: YTM 2301. Spring 2011

YTM 3300

The Educational Program of the Church

This course instructs how to set up a Christian educational program in the local church-organization and administration. It teaches how to discover, recruit, and train teachers. Curriculum design is presented, support services are explored and methods of publicity are considered. Spring 2011

YTM 3301

Teaching the Bible to Children

This course provides practical instruction and training for teaching the Bible to children. Emphasis is placed on materials, methods, teaching techniques and problems as well as motivation, classroom management and evaluation. Fall 2010

YTM 3302

Teaching the Bible to Youth

This course provides practical instruction and training for teaching the Bible to junior high and senior youth. Particular attention is given to materials, methods and teaching techniques designed to meet the special needs of young people in practical Christian living. Spring 2010

YTM 4330

Youth Ministry Internship

Extensive research of relevant literature, appropriate reports and "on-the-job" experience to strengthen the findings of readings, research, and prior instruction in the field of youth ministry. Spring, Summer

Section VII: Reference...

Administration

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Business Office Clerk

Gwenda Williams
Bookstore Manager

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Campus Chaplain, Counseling Center

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sity of New York, M.A., 1992; Southern
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Title III Project Coordinator*
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Medical Sciences, Ph.D., 2003

Part-Time Faculty

For a complete listing of part-time
faculty, please visit the CBC Web site.

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